

## GALLOWAY TOWNSHIP GREEN BUSINESS ASSESSMENT

NAME OF ESTABLISHMENT: \_\_\_\_\_

CONTACT PERSON/TITLE: \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

TYPE OF ESTABLISHMENT: Office \_\_\_\_\_ Medical Office \_\_\_\_\_ Bank \_\_\_\_\_ Hotel/Motel \_\_\_\_\_

Wholesale Store \_\_\_\_\_ Grocery/Convenience Store \_\_\_\_\_ Retail Store \_\_\_\_\_ Restaurant \_\_\_\_\_

Educational Facility \_\_\_\_\_ Other \_\_\_\_\_



**GALLOWAY TOWNSHIP OFFICE OF SUSTAINABILITY**  
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 (609)652-3700, ext 209



[www.gogreengalloway.org](http://www.gogreengalloway.org)  
<https://www.facebook.com/GoGreenGalloway/>

### How Do You Rate?

**Your business may already be greener than you think.** Complete this checklist to determine where your business falls on the "sustainability spectrum." There are **70** green initiatives in this assessment. If you check off **35**, you are eligible to be recognized as a **GALLOWAY GREEN BUSINESS!**

### Why Should I Go Green?

**Cost Savings.** Reduce energy bills up to 30% by choosing Energy Star upgrades. ([www.energystar.gov](http://www.energystar.gov))

**Tax Reductions.** Receive tax credits and rebates for eco-minded choices. ([www.njcleanenergy.com](http://www.njcleanenergy.com))

**Competitive Advantage.** Most consumers are willing to pay more for socially-responsible products/services.

**Minimize Risk.** Healthier workplaces report less illness when indoor air quality, etc. are addressed.



#### GENERAL

- \_\_\_ Promote a company culture of sustainability and train employees on environmental practices from day one
- \_\_\_ Participate in green events locally (i.e., promote your business at a green fair or farmers market, volunteer at community cleanup events, help plant trees, etc.).
- \_\_\_ Set the example for other area businesses to Go Green
- \_\_\_ Other: \_\_\_\_\_



#### RECYCLING

- \_\_\_ Recycle the following items:
 

___ Cardboard	___ Used Motor Oil
___ Mixed Office Paper	___ Brush/Tree Parts
___ Newspaper	___ Grass Clippings
___ Other Paper/Magazines/Junk Mail	___ Leaves
___ Glass Containers	___ Stumps
___ Aluminum Containers	___ Consumer Electronics
___ Steel Containers	___ Concrete / Asphalt / Brick / Block
___ Plastic Containers	___ Food Waste or Kitchen Grease/Oil
___ Heavy Iron	___ Batteries, Dry Cell or Rechargeable
___ Non-Ferrous/Aluminum Scrap	___ Bulky Rigid Plastic
___ White Goods & Light Iron	___ Light bulbs
___ Anti-Freeze	___ Ink or Toner Cartridges
___ Batteries, Auto	___ Textiles
___ Tires	___ Other: _____

\_\_\_ Submitted a **2018** Recycling Tonnage Report to Galloway Township

\_\_\_ Submitted a **2017** Recycling Tonnage Report to Galloway Township

\_\_\_ Submitted a **2016** Recycling Tonnage Report to Galloway Township



## PURCHASING

- Purchase copy paper with at least 30% post consumer content
- Purchase 100% recycled paper products (copy paper, napkins, paper towels, TP)
- Buy recycled and support a "closed loop" system
- Buy in bulk and reduce packaging whenever possible
- Buy locally whenever possible to reduce emissions
- Purchase Fair Trade materials whenever possible
- Purchase green, safe cleaning supplies
- Purchase reusable rather than disposable products
- Other: \_\_\_\_\_



## ENERGY EFFICIENCY

- Had an ENERGY AUDIT of your building (date: \_\_\_\_\_ )
- Routinely review and track utility bills
- Turn off lights and electronic equipment when not in use
- Installed solar panels
- Installed motion sensors & lighting controls
- Installed programmable thermostats to control heating & cooling
- Insulated hot water heaters and water pipes
- Purchased Energy Star equipment & appliances
- Unplug chargers when not in use
- Check and repair leaks around windows and doors
- Replaced incandescent or fluorescent bulbs with LED bulbs
- Other: \_\_\_\_\_



## WATER CONSERVATION

- Offer water upon request only (food establishments)
- Check water bill for indications of leaks
- Check property for plumbing leaks and repair immediately
- Clean outdoor areas with a broom and not water to avoid runoff
- Install energy efficient toilets
- Install waterless urinals
- Install high efficiency faucet aerators
- Install reminder signs in restrooms to conserve water
- Change window cleaning schedule to "as needed"
- Other: \_\_\_\_\_



## STORMWATER MANAGEMENT

- Check company vehicle(s) for oil leaks
- Keep dumpster area clean and do not allow litter to accumulate
- If there is an outdoor smoking area, provide cigarette butt containers
- Other: \_\_\_\_\_



## WASTE PREVENTION

- Conduct regular waste audits to identify areas that need improvement
- Save paper by setting your printer default to two-sided copying
- Use marketing materials that require no envelope
- Go paperless and communicate via email or social media
- Recycle toner and ink cartridges
- Repurpose or donate business furniture, decor and supplies
- Use "reusable" rather than "disposable" dishware, drinkware and flatware
- Use cloth napkins and tablecloths that can be laundered
- Offer straws upon request only
- Offer plastic bags upon request only
- Offer paper bags, boxes or reusable bags for customers
- Offer biodegradable or compostable take-out containers
- Eliminate Styrofoam
- Reduce packaging waste with refillable items (soap dispensers, condiment containers), concentrated cleaning products or bulk items
- Reduce food waste by composting or donation to non-profits or local farms
- Other: \_\_\_\_\_



## LANDSCAPING

- Test irrigation system regularly to ensure proper coverage
- Follow local law or area guidelines to conserve water
- Installed a Smart Metering system
- Replaced grass areas with water-efficient NATIVE shrubs
- Use natural mulches to increase water retention and prevent erosion
- Eliminated pesticides, herbicides and chemical fertilizers
- Opted for natural pest approach like Integrated Pest Management (IPM)
- Use permeable paving
- Installed a rain barrel or cistern to collect water for supplemental irrigation
- Installed a rain garden in an area where runoff occurs
- Other: \_\_\_\_\_



## TRANSPORTATION/AIR QUALITY

- Encourage/provide incentives for employees to ride bikes and provide secure storage
- Encourage/provide incentives for employees to car pool or use mass transit
- Replace company vehicles with fuel efficient, hybrid or electric vehicles
- Provide preferred parking for alternative fuel and carpool vehicles
- Maintain efficiency of company vehicle(s) through regular maintenance schedules
- Institute a no idling policy on your business property
- Utilize email, teleconferencing and videoconferencing to avoid unnecessary travel
- Other: \_\_\_\_\_