

TOWNSHIP OF GALLOWAY
REPORT OF AUDIT
FOR THE YEAR ENDED
DECEMBER 31, 2018

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TOWNSHIP OF GALLOWAY

PART I

REPORT ON EXAMINATION OF FINANCIAL STATEMENTS - REGULATORY BASIS

FOR THE YEAR ENDED

DECEMBER 31, 2018

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FORD - SCOTT

& ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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Independent Auditor's Report

To the Honorable Mayor and
Members of the Township Council
Township of Galloway, New Jersey

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Township of Galloway, as of December 31, 2018 and 2017, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.

As described in Note 1 of the financial statements, the financial statements are prepared by the Township of Galloway on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Township of Galloway as of December 31, 2018 and 2017, or changes in financial position for the years then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

As described in Note 22 of the financial statements, the Township participates in a Length of Service Award Program (LOSAP) for its volunteer fire and rescue personnel. The amount reflected in the trust fund statements of \$1,749,428.67 and \$1,909,801.20 for 2018 and 2017, respectively, were not audited and, therefore, we express no opinion on the LOSAP program.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to above present fairly, in all material respects, the regulatory basis balance sheets and account group as of December 31, 2018 and 2017, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2018 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Galloway's basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information listed in the table of contents is presented for the purposes of additional analysis and is not a required part of the financial statements. Because of the significance of the variances between the regulatory basis of accounting and accounting principles generally accepted in the United States of America, it is inappropriate to and we do not express an opinion on the supplementary information referred to above.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 22, 2019 on our consideration of the Township of Galloway's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Galloway's internal control over financial reporting and compliance.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Leon P. Costello

Leon P. Costello
Certified Public Accountant
Registered Municipal Accountant
No. 393

July 22, 2019

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EXHIBIT - A
CURRENT FUND

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**CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	<u>2018</u>	<u>2017</u>
Regular Fund:		
Cash and Investments		
Cash Treasurer	\$ 19,379,234.02	19,377,059.24
Cash - Change	1,500.00	1,500.00
Total Cash	<u>19,380,734.02</u>	<u>19,378,559.24</u>
Other Receivables:		
Due from State - Chapter 20 P.L. 1971	13,623.61	13,417.24
Total Other Receivables	<u>13,623.61</u>	<u>13,417.24</u>
Receivables and Other Assets with Full Reserves:		
Delinquent Property Taxes Receivable	190,579.01	147,890.01
Tax Title and Other Liens	2,237,161.25	1,986,466.07
Property Acquired for Taxes - at Assessed Valuation	3,029,558.41	3,029,558.41
Property Deeded to Township	3,442,648.10	3,408,748.10
Revenue Accounts Receivable	25,645.95	29,266.55
Interfund Receivable:		
Special Water Assessment	64.09	662.34
Federal and State Grant Fund	77,041.54	82,732.54
Total Receivables and Other Assets	<u>9,002,698.35</u>	<u>8,685,324.02</u>
Total Regular Fund	<u>28,397,055.98</u>	<u>28,077,300.50</u>
Federal and State Grant Fund:		
Cash	380,489.99	589,394.92
Federal and State Grants Receivable	940,806.71	692,952.00
Total Federal and State Grant Fund	<u>1,321,296.70</u>	<u>1,282,346.92</u>
Total Current Fund	<u>\$ 29,718,352.68</u>	<u>29,359,647.42</u>

**CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2018</u>	<u>2017</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Regular Fund:		
Liabilities:		
Appropriation Reserves	\$ 2,337,328.82	2,186,792.66
Reserve for Encumbrances	1,278,985.47	1,009,610.12
Accounts Payable	61,914.70	61,914.70
Prepaid Taxes	929,048.86	2,550,240.70
Overpaid Taxes	92,623.28	95,735.20
Regional School Tax Payable	2,017,631.50	1,957,109.10
County Added Tax Payable	104,680.61	71,831.44
Due to State:		
Marriage Licenses	850.00	1,075.00
DCA Training Fees	20,242.00	9,645.00
Burial Fees	20.00	25.00
Interfund Payable:		
Sewer Utility Operating Fund	2,736.74	2,145.10
Trust - Inspection Escrow	271.06	1.20
Other		
Unidentified Tax Receipt	-	487.06
Deposits for Trailer Courts	3,732.00	3,732.00
Deposits for Sale of Township Property	1,810.00	635.00
Reserve for LOSAP Payments	135,070.62	130,440.80
Reserve for Tax Appeals	675,000.00	575,000.00
Reserve for Capital Improvements	975,698.19	498,993.85
Reserve for Proceeds on Sale of Municipal Property	355,071.13	348,321.13
Reserve for Reassessment	87,480.00	87,480.00
Reserve for Technology	54,530.48	62,635.48
Reserve for Revision and Codification of Ordinances	4,312.26	4,312.26
	<u>9,139,037.72</u>	<u>9,658,162.80</u>
Reserve for Receivables and Other Assets	9,002,698.35	8,685,324.02
Fund Balance	10,255,319.91	9,733,813.68
Total Regular Fund	<u>28,397,055.98</u>	<u>28,077,300.50</u>
Federal and State Grant Fund:		
Unappropriated Reserves	18,123.27	80,595.38
Appropriated Reserves	998,497.29	771,642.44
Encumbrances Payable	127,335.74	237,797.70
Due from Current Fund	77,041.54	82,732.54
Reserve for Small Cities Revolving Loan Fund	100,298.86	109,578.86
Total Federal and State Grant Fund	<u>1,321,296.70</u>	<u>1,282,346.92</u>
Total Current Fund	<u>\$ 29,718,352.68</u>	<u>29,359,647.42</u>

**CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	2018	2017
Revenue and Other Income Realized		
Fund Balance	\$ 5,500,000.00	4,710,000.00
Miscellaneous Revenue Anticipated	6,908,208.24	6,390,613.33
Receipts from Delinquent Taxes	242,157.97	98,500.94
Receipts from Current Taxes	83,008,837.02	82,705,066.16
Non Budget Revenue	407,617.34	372,429.14
Other Credits to Income:		
Unexpended Balance of Appropriation Res.	2,375,051.09	2,571,125.98
Interfund Returned	6,289.25	-
Cancellation of Federal and State Grant Reserves		28,423.54
Refund of Prior Year Expenses	3,788.86	-
Other Reimbursements	487.06	-
Total Income	98,452,436.83	96,876,159.09
Expenditures		
Budget and Emergency Appropriations:		
Appropriations Within "CAPS"		
Operations:		
Salaries and Wages	9,402,324.00	9,302,515.35
Other Expenses	7,872,992.00	7,690,508.65
Deferred Charges & Statutory Expenditures	2,478,051.97	2,311,397.78
Appropriations Excluded from "CAPS"		
Operations:		
Salaries and Wages	60,000.00	60,000.00
Other Expenses	1,004,977.43	957,870.99
Capital Improvements	1,866,204.34	1,875,000.00
Debt Service	3,214,805.22	3,221,480.88
Deferred Charges	-	-
Local District School Tax	32,419,298.00	31,798,057.00
Regional District School Tax	18,694,583.00	18,538,761.00
County Tax	15,271,368.47	15,402,939.97
County Share of Added Tax	104,680.61	71,831.44
Refund of Prior Year's Revenue	-	38,062.32
Other:		
Prior Year Expenses	33,165.72	-
Prior Year Senior Citizens Veterans Disallowed	8,479.84	11,250.00
Interfunds Advanced	-	23,363.11
Total Expenditures	92,430,930.60	91,303,018.49
Excess/(Deficit) in Revenue	6,021,506.23	5,573,140.60

**CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2018</u>	<u>2017</u>
Adjustments to Income before Fund Balance:		
Expenditures included above which are by		
Statute Deferred Charges to Budgets of		
Succeeding Year		
Emergency Appropriation	-	-
Total Adjustments	<u>-</u>	<u>-</u>
Statutory Excess to Fund Balance	<u>6,021,506.23</u>	<u>5,573,140.60</u>
Fund Balance January 1	<u>9,733,813.68</u>	<u>8,870,673.08</u>
	15,755,319.91	14,443,813.68
Decreased by:		
Utilization as Anticipated Revenue	<u>5,500,000.00</u>	<u>4,710,000.00</u>
Fund Balance December 31	<u>\$ 10,255,319.91</u>	<u>9,733,813.68</u>

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Anticipated		Excess or
	Budget	N.J.S. 40A:4-87	(Deficit)
		Realized	
Fund Balance Anticipated	\$ 5,500,000.00	5,500,000.00	-
Total Fund Balance Anticipated	5,500,000.00	5,500,000.00	-
Miscellaneous Revenues:			
Section A: Local Revenues			
Licenses:			
Alcoholic Beverages	30,000.00	76,564.00	46,564.00
Fees and Permits	137,000.00	141,267.00	4,267.00
Fines and Costs:			
Municipal Court	310,000.00	402,833.33	92,833.33
Interest and Costs on Taxes	200,000.00	292,452.34	92,452.34
Interest Earned on Investments	20,000.00	121,844.64	101,844.64
Planning Board - Special Application Fees	6,000.00	10,800.00	4,800.00
Payment in Lieu of Taxes - Brigantine Wildlife Refuge	27,000.00	28,409.00	1,409.00
Fire Safety Rebate	30,000.00	43,731.38	13,731.38
Fire Inspection	25,000.00	54,024.00	29,024.00
Cable TV Franchise Fee	122,000.00	150,244.54	28,244.54
Hotel Tax	445,000.00	496,411.81	51,411.81
Rental Inspections	75,000.00	101,950.00	26,950.00
Total Section A: Local Revenues	1,427,000.00	1,920,532.04	493,532.04
Section B: State Aid Without Offsetting Appropriations			
Energy Receipts Tax	2,566,342.00	2,566,342.00	-
Watersed Moratorium	7,234.00	7,234.00	-
Garden State Preservation Trust Fund	7,708.00	7,708.00	-
Total Section B: State Aid Without Offsetting Appropriations	2,581,284.00	2,581,284.00	-

CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget	Anticipated N.J.S. 40A:4-87	Realized	Excess or (Deficit)
Section C: Uniform Construction Code Fees				
Uniform Construction Code Fees	280,000.00		717,330.00	437,330.00
Total Section C: Uniform Construction Code Fees	280,000.00	-	717,330.00	437,330.00
Section F: Special Items - Public and Private Programs				
Off-Set with Appropriations				
Recycling Tonnage Grant	56,527.35		56,527.35	-
Drunk Driving Enforcement Fund	11,546.20		11,546.20	-
Clean Communities		84,503.05	84,503.05	-
Municipal Alliance on Alcoholism & Drug Abuse	22,763.00		22,763.00	-
Community Development Block Grant	108,430.00		108,430.00	-
NJDOT Wrangleboro Road		392,000.00	392,000.00	-
Safe and Secure Communities Program	60,000.00		60,000.00	-
Emergency Mgmt - EMMA Grant	10,000.00		10,000.00	-
Drive Sober or Get Pulled Over		5,500.00	5,500.00	-
Click It or Ticket		5,500.00	5,500.00	-
Community Stewardship Incentive Grant		10,000.00	10,000.00	-
Body Armor	4,999.33		4,999.33	-
Bulletproof Vest Partnership	7,522.50		7,522.50	-
Cops in Shops	7,480.00		7,480.00	-
Green Communities	3,000.00		3,000.00	-
Distracted Driving		6,600.00	6,600.00	-
Sustainability Jersey Cap Grant		2,000.00	2,000.00	-
Sustainability Regional Hub Grant		3,950.00	3,950.00	-
ANJEC Open Space Stewardship Grant		1,500.00	1,500.00	-
Pedestrian Safety Enforcement Grant	19,965.00		19,965.00	-
Total Section F: Special Items - Public and Private Programs	312,233.38	511,553.05	823,786.43	-
Off-Set with Appropriations				

CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Anticipated		Excess or
	Budget	N.J.S. 40A:4-87	(Deficit)
Section G: Other Special Items			
Communications - Dispatch Agreement			
Mullica			
Contribution - Richard Stockton College	200,000.00		8,316.64
RDI Lennox Property	310,000.00		(129,945.21)
Atlantic Care - Contribution	140,097.31		6,607.03
Aloe Village	230,000.00		200.00
Total Section G: Other Special Items	100,000.00		-
	980,097.31	-	(114,821.54)
Total Miscellaneous Revenues:	5,580,614.69	511,553.05	816,040.50
Receipts from Delinquent Taxes	25,000.00		217,157.97
Amount to be Raised by Taxes for Support of Municipal Budget			
Local Tax for Municipal Purposes	16,659,738.01		2,229,641.59
		18,889,379.60	
Total Amount to be Raised by Taxes for Support of Municipal Budget	16,659,738.01	-	2,229,641.59
Budget Totals	27,765,352.70	511,553.05	3,262,840.06
Non- Budget Revenues:			
Other Non- Budget Revenues:			407,617.34
		407,617.34	
	\$ 27,765,352.70	511,553.05	3,670,457.40

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Analysis of Realized Revenues

Allocation of Current Tax Collections:		
Revenue from Collections	\$	83,008,837.02
Less: Reserve for Tax Appeals Pending		<u> </u>
Net Revenue from Collections		83,008,837.02
Allocated to:		
School, County and Other Taxes		<u>66,489,930.08</u>
Balance for Support of Municipal Budget Appropriations		16,518,906.94
Increased by:		
Appropriation "Reserved for Uncollected Taxes"		<u>2,370,472.66</u>
Amount for Support of Municipal Budget Appropriations		<u><u>18,889,379.60</u></u>

Receipts from Delinquent Taxes:		
Delinquent Tax Collection	\$	140,441.38
Tax Title Lien Collections		<u>101,716.61</u>
Total Receipts from Delinquent Taxes		<u><u>242,157.97</u></u>

Analysis of Non-Budget Revenue:**Miscellaneous Revenue Not Anticipated:**

Tax Search Fees	500.00	
Mercantile License	21,225.00	
Improvement Searches	580.00	
Prior Year Reimbursements and Rebates	59,896.35	
Code Enforcement Fees	16,260.00	
Police Reports	9,698.00	
Sale of Recycling Material	10,208.35	
Sale of Municipal Assets	14,434.50	
Rental - Cell Phone Tower	51,304.50	
Payments in Lieu of Taxes	76,909.84	
Senior and Vets Administration Fee	5,740.40	
Shared Services - QPA	6,000.00	
Port Republic - Communications Contribution	2,000.00	
Police Tow Releases	15,300.00	
Property Registration	79,978.06	
Loading Fee - Wood Chips	1,000.00	
Freon Fees	100.00	
Miscellaneous	<u>36,502.34</u>	

Total Miscellaneous Revenue Not Anticipated:	<u><u>407,617.34</u></u>
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CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
OPERATIONS WITHIN "CAPS"						
GENERAL GOVERNMENT:						
General Administration						
Salaries and Wages	\$ 158,500.00	153,500.00	101,377.71		52,122.29	
Other Expenses	96,000.00	96,000.00	58,102.11	3,572.22	34,325.67	
Mayor and Council						
Salaries and Wages	63,324.00	63,324.00	63,323.78		0.22	
Other Expenses	10,500.00	10,500.00	6,256.09	866.70	3,377.21	
Township Clerk						
Salaries and Wages	161,500.00	161,500.00	138,030.50		23,469.50	
Other Expenses	58,400.00	58,400.00	35,143.65	6,201.56	17,054.79	
Financial Administration						
Salaries and Wages	189,000.00	189,000.00	186,254.11		2,745.89	
Other Expenses	52,500.00	52,500.00	29,822.33	2,788.50	19,889.17	
Audit Services	26,000.00	26,000.00	26,000.00		-	
Revenue Administration (Tax Collector)						
Salaries and Wages	126,500.00	131,500.00	127,493.42		4,006.58	
Other Expenses	65,000.00	65,000.00	16,949.24	30,492.90	17,557.86	
Tax Assessment Administration						
Salaries and Wages	185,000.00	185,000.00	170,497.78		14,502.24	
Other Expenses	61,500.00	61,500.00	36,566.85	4,489.20	20,443.95	
Legal Services						
Other Expenses	275,000.00	275,000.00	212,874.31	40,415.55	21,710.14	
Engineering Services and Costs						
Other Expenses	35,000.00	35,000.00	9,755.50	7,919.75	17,324.75	
Municipal Court						
Salaries and Wages	273,000.00	273,000.00	268,668.54		4,331.46	
Other Expenses	24,000.00	24,000.00	14,302.20	3,540.00	6,157.80	
Municipal Prosecutor's Office						
Other Expenses	57,000.00	57,000.00	47,700.00	7,460.00	1,840.00	
Public Defender						
Other Expenses	5,000.00	5,000.00	5,000.00		-	
Planning Board						
Salaries and Wages	38,000.00	38,000.00	22,778.78		15,221.22	
Other Expenses	13,400.00	13,400.00	2,148.70	310.25	10,941.05	
Zoning Board of Adjustment						
Salaries and Wages	40,000.00	40,000.00	22,291.66		17,708.34	
Other Expenses	12,500.00	12,500.00	1,404.72	600.00	10,495.28	
Code Enforcement Administration						
Other Code Enforcement Functions	50,000.00	50,000.00	8,320.00	2,325.00	39,355.00	

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
Insurance						
Liability Insurance	486,717.00	486,717.00	486,717.00	-	-	-
Workers Compensation Insurance	615,550.00	615,550.00	615,550.00	-	-	-
Group Insurance Plan for Employees	2,400,000.00	2,400,000.00	1,597,084.21	393,602.08	409,313.71	-
Health Waivers						
Salaries and Wages	70,000.00	70,000.00	48,724.86		21,275.14	-
PUBLIC SAFETY						
Police						
Salaries and Wages	5,690,000.00	5,690,000.00	5,546,268.98		143,731.02	-
Other Expenses	565,350.00	565,350.00	372,593.65	12,203.72	180,552.63	-
Vehicles	268,300.00	268,300.00	266,345.26	1,954.74	(0.00)	-
Police Dispatch 911						
Salaries and Wages	688,500.00	688,500.00	589,608.61	1,500.00	98,891.39	-
Other Expenses	41,400.00	41,400.00	24,961.84		14,938.16	-
Office of Emergency Management						
Salaries and Wages	15,000.00	15,000.00	7,500.00		7,500.00	-
Other Expenses	15,000.00	15,000.00	14,440.55	281.99	277.46	-
Aid to Volunteer Fire Companies	190,000.00	190,000.00	190,000.00		-	-
Fire						
Salaries and Wages	74,000.00	74,000.00	66,513.37		7,486.63	-
Other Expenses	187,500.00	187,500.00	145,091.93	41,758.61	649.46	-
PUBLIC WORKS						
Streets and Road Maintenance						
Salaries and Wages	622,000.00	622,000.00	577,337.13		44,662.87	-
Other Expenses	259,000.00	259,000.00	183,220.32	39,117.54	43,162.14	-
Other Public Works Functions						
Salaries and Wages	150,000.00	150,000.00	134,840.43		15,359.57	-
Other Expenses	31,350.00	24,850.00	15,714.63	5,169.40	3,965.97	-
Buildings and Grounds						
Salaries and Wages	133,500.00	133,500.00	127,311.96		6,188.04	-
Other Expenses	179,375.00	179,375.00	134,791.75	36,111.91	8,471.34	-
Vehicle Maintenance						
Salaries and Wages	161,000.00	161,000.00	133,103.31		27,896.69	-
Other Expenses	366,500.00	366,500.00	305,554.28	51,307.85	9,637.87	-
Community Services Acts	25,000.00	25,000.00	17,679.22		7,320.78	-

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved
HEALTH AND HUMAN SERVICE					
Environmental Health Services	3,000.00	3,000.00			3,000.00
PARKS AND RECREATION					
Maintenance of Parks	64,725.00	64,725.00	47,317.26	4,916.34	12,491.40
Other Expenses					
OTHER COMMON OPERATIONS					
Accumulated Leave	50,000.00	50,000.00	50,000.00		
Community and Recreation Services					
Salaries and Wages	93,500.00	93,500.00	85,187.72		8,312.28
Other Expenses	86,550.00	86,550.00	46,152.22	10,916.06	29,481.72
UNIFORM CONSTRUCTION CODE					
Code Enforcement and Administration					
Salaries and Wages	347,500.00	347,500.00	319,219.91		28,280.09
Other Expenses	18,875.00	18,875.00	14,436.01	1,250.00	3,188.99
Rental Inspections					
Salaries and Wages	72,500.00	72,500.00	70,895.97		1,604.03
UNCLASSIFIED					
Utilities					
Electricity	195,000.00	195,000.00	145,020.40	27,881.66	22,097.94
Street Lighting	180,000.00	180,000.00	143,793.49	17,855.32	18,351.19
Telephone and Telegraph	55,000.00	55,000.00	40,572.18	1,518.08	12,909.74
Natural Gas	50,000.00	50,000.00	37,403.09	5,800.00	6,796.91
Gasoline	310,000.00	310,000.00	225,420.99	26,307.15	58,271.86
Water	365,000.00	365,000.00	246,219.98	88,642.46	30,137.56
Telecommunications	10,000.00	10,000.00	4,197.45	967.30	4,835.25
Landfill/Solid Waste Disposal Costs	82,000.00	82,000.00	45,319.50	10,599.42	26,081.08
TOTAL OPERATIONS WITHIN "CAPS"	17,275,316.00	17,275,316.00	14,712,971.42	890,643.26	1,671,701.32
Contingent					
TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"	17,275,316.00	17,275,316.00	14,712,971.42	890,643.26	1,671,701.32
Detail:					
Salaries and Wages	9,402,324.00	9,402,324.00	8,857,028.51	-	545,295.49
Other Expenses	7,872,992.00	7,872,992.00	5,855,942.91	890,643.26	1,126,405.83

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	
DEFERRED CHARGES AND STATUTORY EXPENDITURES:					
Statutory Expenditures:					
Contributions to:					
Public Employees' Retirement System	413,182.97	413,182.97	413,182.97	-	-
Social Security System (O.A.S.I.)	735,000.00	735,000.00	658,148.30	76,851.70	-
Unemployment Compensation Insurance	80,000.00	80,000.00	39,879.09	40,120.91	-
Police and Firemen's Retirement System	1,239,869.00	1,239,869.00	1,239,869.00	-	-
Defined Contribution Retirement Program	10,000.00	10,000.00	4,903.31	880.37	4,216.32
	2,478,051.97	2,478,051.97	2,355,982.67	880.37	121,188.93
TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES:	19,753,367.97	19,753,367.97	17,068,954.09	891,523.63	1,792,890.25
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"					
OPERATIONS - EXCLUDED FROM "CAPS"					
(A) Operations - Excluded from "CAPS"					
Insurance					
Employee Group Health	135,500.00	135,500.00	89,697.14	-	-
Length of Service Award Program	100,000.00	100,000.00	100,000.00	-	-
Reserve for Tax Appeals	235,500.00	235,500.00	189,697.14	-	-
	11,546.20	11,546.20	11,546.20	-	-
(A) Public and Private Programs Off-Set by Revenues	4,999.33	4,999.33	4,999.33	-	-
Drunk Driving Enforcement Fund	22,763.00	22,763.00	22,763.00	-	-
Body Armor	5,691.00	5,691.00	5,691.00	-	-
Municipal Alliance on Alcoholism and Drug Abuse	7,522.50	7,522.50	7,522.50	-	-
County Share	7,480.00	7,480.00	7,480.00	-	-
Local Share	392,000.00	392,000.00	392,000.00	-	-
Bulletproof Vest Partnership	60,000.00	60,000.00	60,000.00	-	-
Cops in Shops					
NJ DOT - Wrangleboro Road					
Safe and Secure Program					
Salaries and Wages					

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved
Recycling Tonnage Grant	56,527.35	56,527.35	56,527.35	-	-
Highway Traffic Safety - Click It or Ticket	-	5,500.00	5,500.00	-	-
Drive Sober or Get Pulled Over	-	5,500.00	5,500.00	-	-
Sustainability Jersey Cap Grant	-	2,000.00	2,000.00	-	-
Sustainable Jersey Regional Hub Grant	-	3,950.00	3,950.00	-	-
Community Development Block Grant	108,430.00	108,430.00	108,430.00	-	-
Clean Communities	-	84,503.05	84,503.05	-	-
Green Communities	3,000.00	3,000.00	3,000.00	-	-
ANJEC Open Space Stewardship Grant	-	1,500.00	1,500.00	-	-
Community Stewardship Incentive Program	-	10,000.00	10,000.00	-	-
Distracted Driving	-	6,600.00	6,600.00	-	-
Pedestrian Safety Enforcement Grant	19,965.00	19,965.00	19,965.00	-	-
Emergency Management - EMMA	10,000.00	10,000.00	10,000.00	-	-
Total Public and Private Programs Off-Set by Revenues	317,924.38	829,477.43	829,477.43	-	-
Total Operations - Excluded from "CAPS"	553,424.38	1,064,977.43	1,019,174.57	-	45,802.86
Detail:					
Salaries and Wages	60,000.00	60,000.00	60,000.00	-	-
Other Expenses	493,424.38	1,004,977.43	959,174.57	-	45,802.86
(C) Capital Improvements					
Capital Improvement Fund	50,000.00	50,000.00	50,000.00	-	-
Improvements to Municipal Buildings & Property	639,500.00	639,500.00	96,589.96	123,833.81	419,076.23
Purchase of Fire Truck	-	-	-	-	-
Tank Replacement & Clean-Up	-	-	-	-	-
Purchase of Equipment & Vehicles	525,000.00	525,000.00	249,388.50	241,167.03	34,444.47
Purchase of Computers	25,000.00	25,000.00	7,999.66	-	17,000.34
Storm Sewers	150,000.00	150,000.00	99,424.33	22,461.00	28,114.67
Reserve for Future Capital - RDI Lennox Property	146,704.34	146,704.34	146,704.34	-	-
Reserve for Future Capital - Atlantic Care	230,000.00	230,000.00	230,000.00	-	-
Reserve for Future Capital - Aloe Village	100,000.00	100,000.00	100,000.00	-	-
Total Capital Improvements	1,866,204.34	1,866,204.34	980,106.79	387,461.84	498,635.71

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
(D) Debt Service						
Payment of Bond Principal	1,750,000.00	1,750,000.00	1,750,000.00	-	-	-
Payment of Bond Anticipation Notes	1,150,000.00	1,150,000.00	1,150,000.00	-	-	-
Interest on Bonds	224,262.50	224,262.50	224,262.50	-	-	-
Interest on Notes	80,000.00	80,000.00	72,921.87	-	-	7,078.13
Green Trust Loan Program:						
Loan Repayments for Principal and Interest	11,624.43	11,624.43	11,624.43	-	-	-
NJEIT Principal & Interest	5,996.42	5,996.42	5,996.42	-	-	-
Total Debt Service	3,221,883.35	3,221,883.35	3,214,805.22	-	-	7,078.13
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	5,841,512.07	6,153,085.12	5,214,086.58	387,461.84	544,438.57	7,078.13
SUBTOTAL GENERAL APPROPRIATIONS	25,394,880.04	25,906,433.09	22,283,040.67	1,278,985.47	2,337,328.82	7,078.13
(M) Reserve for Uncollected Taxes	2,370,472.66	2,370,472.66	2,370,472.66	-	-	-
TOTAL GENERAL APPROPRIATIONS	\$ 27,765,352.70	28,276,905.75	24,653,513.33	1,278,985.47	2,337,328.82	7,078.13
Budget Appropriations by 40A-4-87	\$ 27,765,352.70					
	511,553.05					
	28,276,905.75					
Reserve for Uncollected Taxes			\$ 2,370,472.66			
Federal and State Grants			829,477.43			
Deferred Charges			-			
Disbursements			21,453,563.24			
			24,653,513.33			
					Cancelled Overexpended	7,078.13
						7,078.13

EXHIBIT - B
TRUST FUND

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**TRUST FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	<u>2018</u>	<u>2017</u>
<u>Animal Control Fund</u>		
Cash	\$ 9,538.36	9,158.96
	<u>9,538.36</u>	<u>9,158.96</u>
<u>Assessment Fund</u>		
Cash	382,505.11	373,469.00
Assessments Receivable	27,732.11	41,822.39
Assessment Liens Receivable	426.24	426.24
	<u>410,663.46</u>	<u>415,717.63</u>
<u>Length of Service Award Program (LOSAP) (unaudited)</u>		
Investments		
Mutual Funds	1,749,428.67	1,909,801.20
	<u>1,749,428.67</u>	<u>1,909,801.20</u>
<u>Other Funds</u>		
Cash - Treasurer	6,418,031.77	6,074,844.19
Cash - Collector	1,030,420.82	2,086,680.16
Due from Taxpayer	855.55	855.55
Due from Current Fund	271.06	1.20
Due from Dog Trust Fund	725.00	-
Due from Bank	-	0.01
	<u>7,450,304.20</u>	<u>8,162,381.11</u>
	<u>9,619,934.69</u>	<u>10,497,058.90</u>

TRUST FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,

	<u>2018</u>	<u>2017</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
<u>Animal Control Fund</u>		
Reserve for Animal Control Expenditures	8,804.98	9,157.78
Due to State of New Jersey	8.40	1.20
Due to Trust Fund Other	725.00	-
	<u>9,538.36</u>	<u>9,158.96</u>
<u>Assessment Fund</u>		
Reserve for Assessments & Liens	107,059.48	107,062.28
Due to Current Fund	64.09	662.34
Deposits on Future Assessments	2,897.48	2,897.48
Assessment Overpayments	-	4,469.58
Fund Balance	300,642.45	300,625.99
	<u>410,663.48</u>	<u>415,717.63</u>
<u>Length of Service Award Program (LOSAP) (unaudited)</u>		
Net Assets Available for Benefits	1,749,428.67	1,909,801.20
	<u>1,749,428.67</u>	<u>1,909,801.20</u>
<u>Other Funds</u>		
Overpayment	286,045.37	50.81
Funds Held In Escrow	2,190,610.27	2,359,068.84
Premiums Received at Tax Sales	945,750.00	1,919,450.00
Deposits for Redemption of Tax Sale Certificates	82,585.30	165,124.64
Funds Held In Escrow - Developer Fees	231,531.72	263,386.39
Payroll Deductions and Taxes Payable	86,981.95	82,339.62
Reserves for:		
Community Events	154,249.54	170,993.77
Compensated Absences	837,798.29	832,683.07
General Liability Insurance Fund	392,904.54	255,462.43
Housing Trust Fund	704,374.50	672,221.99
Landfill Closure	591,813.23	589,538.73
Parking Offenses Adjudication Act	5,157.10	5,149.10
Police Special Detail	192,782.57	138,691.70
Public Defender Fees	9,304.00	10,756.35
Special Law Enforcement Fund	30,180.09	27,793.49
Uniform Fire Safety	1,954.82	1,947.30
Utility Escrow Deposits	206,567.36	219,439.76
Snow Removal	343,981.88	323,385.51
Workers Compensation	155,771.67	124,897.81
	<u>7,450,304.20</u>	<u>8,162,381.11</u>
\$	<u><u>9,619,934.69</u></u>	<u><u>10,497,058.90</u></u>

EXHIBIT - C
GENERAL CAPITAL FUND

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**GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	<u>2018</u>	<u>2017</u>
Cash	\$ 2,328,996.14	3,279,805.79
Deferred Charges to Future Taxation -		
Funded	6,177,966.73	7,944,186.55
Unfunded	4,570,000.00	4,200,000.00
	<u>13,076,962.87</u>	<u>15,423,992.34</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Contracts Payable	533,459.76	468,815.65
Bond Anticipation Notes Payable	2,100,000.00	3,250,000.00
Serial Bonds Payable	6,070,000.00	7,820,000.00
Green Trust Loan Payable	39,105.73	49,787.55
NJEIT Loan Payable	68,861.00	74,399.00
Improvement Authorizations:		
Funded	981,414.03	1,161,804.75
Unfunded	2,308,553.29	1,614,343.33
Capital Improvement Fund	525,784.93	555,784.93
Fund Balance	449,784.13	429,057.13
	<u>\$ 13,076,962.87</u>	<u>15,423,992.34</u>

There were bonds and notes authorized but not issued at December 31

2017	950,000.00
2018	2,470,000.00

**GENERAL CAPITAL FUND
COMPARATIVE STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2018</u>	<u>2017</u>
Beginning Balance January 1	\$ 429,057.13	327,391.91
Increased by:		
Premium on Sale of Bonds/BANs	20,727.00	33,545.15
Cancellation of Reserves		
Cancellation of Grants funded by General Capital		68,120.07
Decreased by:		
None	-	-
Ending Balance December 31	<u>\$ 449,784.13</u>	<u>429,057.13</u>

EXHIBIT - D
SEWER UTILITY FUND

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**SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2018</u>	<u>2017</u>
<u>ASSETS</u>		
Operating Fund:		
Cash	\$ 4,814,737.73	4,278,398.01
Interfunds and Receivables		
Due from Current Fund	2,736.74	2,145.10
	<u>4,817,474.47</u>	<u>4,280,543.11</u>
Receivables and Other Assets with Full Reserves:		
Consumer Accounts Receivable	7,084.98	7,872.78
Utility Liens	5,573.70	5,294.32
	<u>12,658.68</u>	<u>13,167.10</u>
Total Operating Fund	<u>4,830,133.15</u>	<u>4,293,710.21</u>
Capital Fund:		
Cash - Treasurer	2,248,179.98	2,665,547.85
Fixed Capital	32,461,588.24	32,461,588.24
Fixed Capital - Authorized and Uncompleted	7,731,258.00	7,731,258.00
Total Capital Fund	<u>42,441,026.22</u>	<u>42,858,394.09</u>
	<u>\$ 47,271,159.37</u>	<u>47,152,104.30</u>

**SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31;**

	<u>2018</u>	<u>2017</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Operating Fund:		
Appropriation Reserves	\$ 759,866.08	882,131.69
Reserve for Encumbrances	306,181.73	135,605.06
Utility Overpayments	25,009.11	16,960.41
Accrued Interest on Bonds and Notes	43,826.50	43,301.50
Reserve for Maintenance of Pump Stations	3,167.00	3,167.00
Reserve for EPA Funds	14,765.00	14,765.00
	<u>1,152,795.42</u>	<u>1,095,930.66</u>
Reserve for Receivables	12,658.68	13,167.10
Fund Balance	3,664,679.05	3,184,612.45
	<u>4,830,133.15</u>	<u>4,293,710.21</u>
Total Operating Fund		
Capital Fund:		
Contracts Payable	164,230.50	431,334.83
Serial Bonds Payable	1,775,000.00	2,700,000.00
N.J. E.I.T. Loans Payable	794,486.95	901,296.59
Bond Anticipation Notes	1,800,000.00	1,800,000.00
Improvement Authorizations:		
Funded	125,202.87	122,946.37
Unfunded	1,796,355.14	1,977,167.18
Reserve for Amortization	33,628,476.29	32,596,666.65
Deferred Reserve for Amortization	1,364,883.00	1,164,883.00
Reserve for Debt Service	15,070.51	15,070.51
Capital Improvement Fund	182,568.25	170,068.25
Fund Balance	994,752.71	978,960.71
	<u>42,441,026.22</u>	<u>42,858,394.09</u>
Total Capital Fund		
	<u>\$ 47,271,159.37</u>	<u>47,152,104.30</u>

There were bonds and notes authorized but not issued at December 31

2017	1,030,000.00
2018	1,030,000.00

**SEWER UTILITY FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2018</u>	<u>2017</u>
Revenue and Other Income Realized		
Fund Balance	\$ 752,439.64	796,085.00
Rents	6,220,677.36	6,193,246.82
Miscellaneous Revenue Anticipated	232,518.45	330,691.06
Other Credits to Income:		
Unexpended Balance of Appropriation Res.	926,567.32	701,212.39
Total Income	<u>8,132,202.77</u>	<u>8,021,235.27</u>
Expenditures		
Operations	4,609,000.00	4,717,000.00
Capital Improvements	760,500.00	357,500.00
Debt Service	1,355,722.14	1,596,792.38
Deferred Charges & Statutory Expenditures	168,914.64	163,960.00
Other Charges to Income:		
Refund of Prior Year Revenue	5,559.75	18,182.11
Total Expenditures	<u>6,899,696.53</u>	<u>6,853,434.49</u>
Excess/(Deficit) in Revenue	<u>1,232,506.24</u>	<u>1,167,800.78</u>
Adjustments to Income before Fund Balance:		
Expenditures included above which are by		
Statute Deferred Charges to Budgets of		
Succeeding Year	-	-
Total Adjustments	<u>-</u>	<u>-</u>
Excess in Operations	<u>1,232,506.24</u>	<u>1,167,800.78</u>
Fund Balance January 1	<u>3,184,612.45</u>	<u>2,812,896.67</u>
	4,417,118.69	3,980,697.45
Decreased by:		
Utilization as Anticipated Revenue	<u>752,439.64</u>	<u>796,085.00</u>
Fund Balance December 31	<u>\$ 3,664,679.05</u>	<u>3,184,612.45</u>

**SEWER UTILITY CAPITAL FUND
COMPARATIVE STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2018</u>	<u>2017</u>
Beginning Balance January 1	\$ 978,960.71	960,381.86
Increased by:		
Premium on Sale of Bond Anticipation Notes	15,792.00	18,578.85
Decreased by:		
Surplus budgeted in Current Fund	-	-
Ending Balance December 31	<u>\$ 994,752.71</u>	<u>978,960.71</u>

**SEWER UTILITY OPERATING FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Anticipated Budget	Realized	Excess or (Deficit)
Surplus Anticipated	\$ 752,439.64	752,439.64	-
Rents	6,000,000.00	6,220,677.36	220,677.36
Miscellaneous	168,000.00	232,518.45	64,518.45
	<u>\$ 6,920,439.64</u>	<u>7,205,635.45</u>	<u>285,195.81</u>

Analysis of Realized Revenue:

Rents

Consumer Accounts Receivable:

Current Collections	6,200,980.21
Overpayments Applied	16,960.41
Liens Collected	2,736.74

6,220,677.36

Miscellaneous

Interest on Rents	30,597.80
Interest on Investments	30,384.93
Connection Permits	103,590.00
Road Opening Permits	66,973.44
Miscellaneous	972.28

232,518.45

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EXHIBIT - E
GENERAL FIXED ASSETS ACCOUNT GROUP

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GENERAL FIXED ASSETS ACCOUNT GROUP
COMPARATIVE BALANCE SHEET - REGULATORY BASIS

	Balance December 31, 2018	Balance December 31, 2017
<u>Assets</u>		
Land and Land Improvements	\$ 1,717,624.00	1,717,624.00
Building and Building Improvements	3,347,172.00	3,347,172.00
Machinery, Equipment and Vehicles	15,197,393.78	14,837,088.10
	<hr/>	<hr/>
Total General Fixed Assets	20,262,189.78	19,901,884.10
	<hr/>	<hr/>
<u>Liabilities, Reserves, and Fund Balance</u>		
Investment in General Fixed Assets	\$ 20,262,189.78	19,901,884.10
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NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Except as noted below, the financial statements of the Township of Galloway include every board, body, office or commission supported and maintained wholly or in part by funds appropriated by the Township of Galloway, as required by N.J.S. 40A:5-5.

The Township of Galloway is one of the oldest municipalities in the State of New Jersey, having predated the Declaration of Independence. The original Galloway Township was established by Royal Decree on April 4, 1774. It now consists of 92.3 square miles situated approximately seven miles west of Atlantic City along Route 30. The Township is essentially a semi-rural and residential community with some important industrial and institutional facilities. The Garden State Parkway and U.S. Route 30, which pass directly through the Township, are rapid transportation access corridors to Atlantic City from Philadelphia, New York and Washington. The Township is governed under a Council Manager Plan E form of government with seven councilpersons elected for staggered terms. The population, according to the 2010 census, is 37,349.

Component units are legally separate organizations for which the Township is financially accountable. The Township is financially accountable for an organization if the Township appoints a voting majority of the organization's governing board and (1) the Township is able to significantly influence the programs or services performed or provided by the organization; or (2) the Township is legally entitled to or can otherwise access the organization's resources; the Township is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to the organization; or the Township is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Township in that the Township approves the budget, the issuance of debt or the levying of taxes. The Township has no component units.

B. Description of Funds

The accounting policies of the Township of Galloway conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with the respect to public funds. Under this method of accounting, the Township of Galloway accounts for its financial transactions through the following separate funds:

Current Fund -- resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Funds -- receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund -- receipt and disbursement of funds for the acquisition of general facilities, other than those acquired in the Current Fund.

Sewer Operating and Capital Funds -- account for the operations of the sewer utility and acquisition of sewer capital facilities other than those acquired in the Current and General Capital Funds.

General Fixed Assets Account Group -- All fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in governmental funds.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant policies in New Jersey follow.

A modified accrual basis of accounting is followed with minor exceptions.

Revenues -- are recorded as received in cash except for certain amounts, which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the Township budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund, in addition the receivables for utility billings are recorded with offsetting reserves in the Utility Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Expenditures -- are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements. Appropriation reserves covering unencumbered appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the Governing Body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; interest on utility capital indebtedness is on the accrual basis. Compensated absences are treated on a pay as you go basis with no amount charged to operations in the year incurred.

Foreclosed Property & Property Deeded to Township -- Foreclosed Property and Property Deeded to Township are recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds -- Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets.

General Fixed Assets -- The Township has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

As required by New Jersey Statutes, foreclosed property is reported in the current operating fund of the municipality.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available except for land which is valued at estimated market value on the date of acquisition. Expenditures for long lived assets with an original cost in excess of \$5,000 are capitalized.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Property and equipment purchased by the Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represents charges to operations for the costs of acquisitions of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Levy of Taxes – The County Board of Taxation certifies the tax levy of the municipality each year. The tax levy is based on the assessed valuation of taxable property within the municipality. Taxes are payable on the first day of February, May, August, and November. Any taxes that have not been paid by 11th day of the 11th month in the fiscal year levied are subject to being included in the tax sale and the lien enforced by selling the property in accordance with NJSA 54:5 et. seq.

The municipality is responsible for remitting 100% of the school and county taxes to the respective agency. The loss for delinquent or uncollectible accounts is borne by the municipality and not the school district or county.

Interest on Delinquent Taxes – It is the policy of the Township of Galloway to collect interest for the nonpayment of taxes or assessments on or before the date when they would become delinquent. The Tax Collector is authorized to charge eight percent (8%) per annum on the first \$1,500.00 of taxes becoming delinquent after due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency. There is a ten day grace period.

Levy of Utility Charges – The Township operates a sewer utility fund. Rates are determined by ordinance and changed as necessary. Sewer charges are based on flat fees and usage based on the type of Township. Charges are billed semi-annually and due semi-annual installments on March 20 and September 20.

Interest on Delinquent Utility Charges – It is the policy of the Township to collect interest for the nonpayment of utility charges on or before the date when they would become delinquent. The Utility Collector is authorized to charge eight percent (8%) per annum on the first \$1,500.00 of charges becoming delinquent after due date and eighteen percent (18%) per annum on any amount of charges in excess of \$1,500.00 becoming delinquent after due date.

Capitalization of Interest – It is the policy of the Township of Galloway to treat interest on projects as a current expense and the interest is included in both the current and utility operating budgets.

Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles or the statutory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

D. Required Financial Statements

The State of New Jersey requires the following financial statements to be presented for each fund on the regulatory basis of accounting: Balance Sheet, Statement of Operations and Changes in Fund Balance, Statement of Revenue and Statement of Expenditures. These statements differ from those presented under Generally Accepted Accounting Principles, which requires a Statement of Net Position and Statement of Activities in addition to the fund financial statements.

E. Comparative Data

Comparative total data for the prior year has been presented in the accompanying Balance Sheets and Statement of Operations in order to provide an understanding of changes in the Township's financial position. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in the Statement of Revenue-Regulatory Basis and Statement of Expenditures-Regulatory Basis since their inclusion would make the statements unduly complex and difficult to read.

F. Recent Accounting Pronouncements Not Yet Effective

In November 2016, the Governmental Accounting Standards Board (GASB) issued Statement No. 83 "Certain Asset Retirement Obligations". This statement, which is effective for fiscal periods beginning after June 15, 2018, will not have any effect on the Township's financial reporting.

In January 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 84 "Fiduciary Activities". This statement, which is effective for fiscal periods beginning after December 15, 2018, will not have any effect on the Township's financial reporting.

In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87 "Leases". This statement, which is effective for fiscal periods beginning after December 15, 2019, will not have any effect on the Township's financial reporting.

In April 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 88 "Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements". This statement, which is effective for fiscal periods beginning after June 15, 2019, will not have any effect on the Township's financial reporting.

In June 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 89 "Accounting for Interest Cost Incurred before the End of a Construction Period". This statement, which is effective for fiscal periods beginning after December 15, 2019, will not have any effect on the Township's financial reporting.

In August 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 90 "Majority Equity Interests - an amendment of GASB Statements No. 14 and No. 61". This statement, which is effective for fiscal periods beginning after December 15, 2018, will not have any effect on the Township's financial reporting.

In May 2019, the Governmental Accounting Standards Board (GASB) issued Statement No. 91, "Conduit Debt Obligations". This statement is effective for fiscal periods beginning after December 15, 2020, will not have any effect on the Township's financial reporting.

NOTES TO FINANCIAL STATEMENTS **YEARS ENDED DECEMBER 31, 2018 AND 2017**

Note 2: BUDGETARY INFORMATION

Under New Jersey State Statutes, the annual budget is required to be a balanced cash basis document. To accomplish this, the municipality is required to establish a reserve for uncollected taxes. The 2018 and 2017 statutory budgets included a reserve for uncollected taxes in the amount of \$2,370,472.66 and \$2,360,524.29. To balance the budget, the municipality is required to show a budgeted fund balance. The amount of fund balance budgeted to balance the 2018 and 2017 statutory budgets was \$5,500,000 and \$4,710,000.00. In addition, the Township operates a self-liquidating sewer utility. Under New Jersey Statutes a separate budget for the utility must be adopted concurrently with the operating budget of the Township. The utility budget must be a balanced cash basis budget with fund balance being used to balance the budget. The amount of fund balance budgeted to balance the 2018 and 2017 statutory budgets was \$752,439.64 and \$796,085.00.

The Chief Financial Officer has the discretion of approving intra department budgetary transfers throughout the year. Inter department transfers are not permitted prior to November 1. After November 1 these transfers can be made in the form of a resolution and approved by the Township Council. The following significant budget transfers were approved in the 2018 and 2017 calendar years:

<u>Budget Category</u>	<u>2018</u>	<u>2017</u>
<u>Current Fund:</u>		
General Administration		
Salaries and Wages	(5,000.00)	(20,000.00)
Revenue Administration (Tax Collector)		
Salaries and Wages	5,000.00	20,000.00
Streets and Road Maintenance		
Other Expenses	6,500.00	
Other Public Works Functions		
Other Expenses	(6,500.00)	
<u>Sewer Utility Operating Fund:</u>		
Operations:		
Other Expenses	(218,000.00)	
Capital Improvements:		
Capital Outlay	218,000.00	

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NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

NJSA 40A:4-87 permits special items of revenue and appropriations to be inserted into the annual budget when the item has been made available by any public or private funding source and the item was not determined at the time of budget adoption. During 2018 and 2017, the following significant budget insertions were approved:

<u>Budget Category</u>	<u>2018</u>	<u>2017</u>
Click-It or Ticket	\$ 5,500.00	5,500.00
Sustainable Jersey Grant	2,000.00	
Sustainable Jersey Regional Hub Grant	3,950.00	
Cops In Shops		2,000.00
Clean Communities Program	84,503.05	87,319.82
NJDOT Wrangleboro Road	392,000.00	241,000.00
Drive Sober or Get Pulled Over	5,500.00	11,000.00
Community Development Block Grant		108,430.00
Drunk Driving Enforcement Fund		14,463.41
Energy Resources Microgrid Feasibility		175,000.00
Distracted Driving	6,600.00	5,500.00
Pedestrian Safety Enforcement Grant		12,000.00
ANJEC Open Space Stewardship Grant	1,500.00	
Community Stewardship Incentive Program	10,000.00	

The Township may make emergency appropriations, after the adoption of the budget, for a purpose which was not foreseen at the time the budget was adopted or for which adequate provision was not made therein. This type of appropriation shall be made to meet a pressing need for public expenditure to protect or promote the public health, safety, morals or welfare or to provide temporary housing or public assistance prior to the next succeeding fiscal year. Emergency appropriations, except those classified as a special emergency, must be raised in the budgets of the succeeding year. Special emergency appropriations are permitted to be raised in the budgets of the succeeding three or five years. During 2018, the Township did not approve any emergencies.

Note 3: INVESTMENTS

Interest Rate Risk - The Township does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

Credit Risk - New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowable investments are Bonds of the United States of America or of the local unit or school districts of which the local unit is a part of; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk - The Township places no limit on the amount the Township can invest in any one issuer.

NOTES TO FINANCIAL STATEMENTS **YEARS ENDED DECEMBER 31, 2018 AND 2017**

Unaudited Investments

As more fully described in Note 22, the Township has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et. seq. except that all investments are retained in the name of the Township. All investments are valued at fair value. In accordance with NJAC 5:30-14.37 the investments are maintained by Lincoln Benefit Life, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2018 and 2017 amounted to \$1,749,428.67 and \$1,909,801.20, respectively.

Note 4: CASH

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The municipality's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in the New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. Under the act, all demand deposits are covered by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds or fund that may pass to the municipality relative to the happening of a future condition. As of December 31, 2018 and 2017, \$3,221,815.68 and \$4,123,006.84 of the municipality's bank balance of \$41,913,280.89 and \$42,937,685.44 respectively was exposed to custodial credit risk.

Note 5: FIXED ASSETS

The following schedules are a summarization of the changes in general fixed assets for the calendar years ended December 31, 2018 and 2017:

	Balance 12/31/2016	Additions	Retirements/ Adjustments	Balance 12/31/2017
Land	\$ 1,717,624.00			1,717,624.00
Building	3,347,172.00			3,347,172.00
Equipment and Machinery	12,875,284.42	3,022,869.79	(1,061,066.11)	14,837,088.10
	<u>\$ 17,940,080.42</u>	<u>3,022,869.79</u>	<u>(1,061,066.11)</u>	<u>19,901,884.10</u>

	Balance 12/31/2017	Additions	Retirements	Balance 12/31/2018
Land	\$ 1,717,624.00			1,717,624.00
Building	3,347,172.00			3,347,172.00
Equipment and Machinery	14,837,088.10	714,543.10	(354,237.42)	15,197,393.78
	<u>\$ 19,901,884.10</u>	<u>714,543.10</u>	<u>(354,237.42)</u>	<u>20,262,189.78</u>

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

Note 6: SHORT-TERM OBLIGATIONS

	Balance 12/31/2016	Issued	Retired	Balance 12/31/2017
Bond Anticipation Notes payable:				
General Capital	4,000,000.00	-	(750,000.00)	3,250,000.00
Sewer Capital	2,050,000.00	-	(250,000.00)	1,800,000.00
	<u>\$ 6,050,000.00</u>	<u>-</u>	<u>(1,000,000.00)</u>	<u>5,050,000.00</u>
	Balance 12/31/2017	Issued	Retired	Balance 12/31/2018
Bond Anticipation Notes payable:				
General Capital	\$ 3,250,000.00		(1,150,000.00)	2,100,000.00
Sewer Capital	1,800,000.00		(200,000.00)	1,600,000.00
	<u>\$ 5,050,000.00</u>	<u>-</u>	<u>(1,350,000.00)</u>	<u>3,700,000.00</u>

The General Capital note was issued on 8/16/18 and is due and payable on 8/15/19 with interest at 3%. The Sewer Capital note was issued on 8/16/18, and was due and payable on 8/15/19 with interest at 3%.

As of December 31, 2018, the Township has authorized but not issued bonds or notes in the amount of \$2,470,000.00 and \$1,030,000.00 in the General Capital Fund and Utility Capital Fund respectively.

Note 7: LONG TERM DEBT

Long-term debt as of December 31, 2018 and 2017 consisted of the following:

	Balance 12/31/2016	Issued	Retired	Balance 12/31/2017	Amounts Due Within One Year
Bonds payable:					
General	\$ 9,910,000.00		2,090,000.00	7,820,000.00	1,750,000.00
Utility	3,810,000.00		1,110,000.00	2,700,000.00	925,000.00
Total	<u>13,720,000.00</u>	<u>-</u>	<u>3,200,000.00</u>	<u>10,520,000.00</u>	<u>2,675,000.00</u>
Other liabilities:					
Loans Payable	140,184.90		15,998.35	124,186.55	16,219.82
Utility Loans	1,008,106.23	-	106,809.64	901,296.59	106,809.64
PERS Pension	14,814,471.00	-	2,942,173.00	11,872,298.00	
PFRS Pension	25,797,736.00	-	4,169,735.00	21,628,001.00	
Compensated Absences Payable	<u>1,390,098.37</u>	<u>110,351.45</u>	<u>10,949.12</u>	<u>1,489,500.70</u>	
Total long-term liabilities	<u>\$ 56,870,596.50</u>	<u>110,351.45</u>	<u>10,445,665.11</u>	<u>46,535,282.84</u>	<u>2,798,029.46</u>

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

	Balance 12/31/2017	Issued	Retired	Balance 12/31/2018	Amounts Due Within One Year
Bonds payable:					
General	\$ 7,820,000.00		1,750,000.00	6,070,000.00	1,680,000.00
Utility	2,700,000.00		925,000.00	1,775,000.00	425,000.00
Total	10,520,000.00	-	2,675,000.00	7,845,000.00	2,105,000.00
Other liabilities:					
Loans Payable	124,186.55		16,219.82	107,966.73	16,447.53
Utility Loans	901,298.59		106,809.64	794,488.95	104,935.81
PERS Pension	11,872,298.00		1,256,922.00	10,615,376.00	
PFRS Pension	21,628,001.00		1,962,247.00	19,665,754.00	
Compensated Absences Payable	1,489,500.70	137,660.64	44,884.78	1,582,276.56	
Total long-term liabilities	\$ 46,535,282.84	137,660.64	6,062,083.24	40,610,860.24	2,226,383.34

Outstanding bonds whose principal and interest are paid from the Current Fund Budget of the Township:

At December 31, 2018, bonds payable in the General Capital Fund consisted of the following individual issues:

\$11,000,000 General Improvement Bonds dated September 1, 2011, due in annual installments, beginning September 1, 2013 through September 1, 2023, and bearing interest at rates varying from 2.00% to 3.00%. The balance remaining as of December 31, 2018 is \$5,390,000.00.

\$4,265,000 Refunding Bonds dated December 1, 2012, due in annual installments beginning December 1, 2014 through December 1, 2019 bearing interest at varying rates from 2.00%-3.00%. The balance remaining as of December 31, 2018 is \$680,000.00.

\$150,000 Green Trust Loan dated 2002, due in semi-annual installments through 2022. The balance remaining as of December 31, 2018, is \$39,105.73.

\$111,951 N.J. Environmental Infrastructure Loan dated 12/16/2011, due in semi-annual installments each March and September 1st, through 2031. The balance remaining as of December 31, 2018, is \$68,861.00.

At December 31, 2018, bonds and loans payable in the Sewer Capital Fund consisted of the following individual issues:

\$5,225,000 Refunding Bonds dated January 18, 2006, due in annual installments through December 15, 2018, bearing interest at varying rates. The balance remaining as of December 31, 2018 is \$0.

\$3,100,000 General Improvement Bonds dated September 1, 2011, due in annual installments, beginning September 1, 2013 through September 1, 2023, and bearing interest at rates varying from 2.00% to 3.00%. The balance remaining as of December 31, 2018 is \$1,660,000.00.

\$560,000 Refunding Bonds dated December 1, 2012, due in annual installments beginning December 1, 2014 through December 1, 2019 bearing interest at varying rates from 2.00%-3.00%. The balance remaining as of December 31, 2018 is \$115,000.00.

NOTES TO FINANCIAL STATEMENTS
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\$150,000 N.J. Environmental Infrastructure Trust Loan dated 3/10/10, due in annual installments, beginning August 1, 2013 through August 1, 2029, and bearing interest at rates varying from 3.00% to 5.00%. The balance remaining as of December 31, 2018 is \$110,000.00.

\$444,817 N.J. Environmental Infrastructure Fund Loan dated 3/10/10, due in semi-annual installments, beginning August 1, 2011 through August 1, 2019, and bearing an interest rate of 0.00%. The Township received a \$233,052 reduction in the loan in 2011. The balance remaining as of December 31, 2018 is \$15,743.98.

\$869,106 N.J. Environmental Infrastructure Loan dated 12/2/10, due in semi-annual installments, beginning August 1, 2013 through August 1, 2025, and bearing an interest rate of 0.00%. The Township received a \$256,559 reduction in the loan in 2013. The balance remaining as of December 31, 2018 is \$273,742.97.

\$810,000 N.J. Environmental Infrastructure Loan dated 12/2/10, due in annual installments, beginning August 1, 2013 through August 1, 2027, and bearing an interest rate of 5.00%. The Township received a \$200,000 reduction in the loan in 2013. The balance remaining as of December 31, 2018 is \$395,000.00.

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding

<u>Year</u>	<u>General Fund</u>		<u>Utility Fund</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2019	\$ 1,680,000.00	171,782.50	425,000.00	50,325.00
2020	1,100,000.00	121,362.50	330,000.00	37,575.00
2021	1,290,000.00	93,862.50	340,000.00	29,325.00
2022	1,300,000.00	60,000.00	340,000.00	20,400.00
2023	700,000.00	21,000.00	340,000.00	10,200.00
	<u>\$ 6,070,000.00</u>	<u>467,987.50</u>	<u>1,775,000.00</u>	<u>147,825.00</u>

Schedule of Annual Debt Service for Principal and Interest for Green Trust and NJEIT Loans

<u>Year</u>	<u>General Capital Green Trust</u>		<u>General Capital NJEIT</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2019	10,896.53	727.91	5,551.00	444.42
2020	11,115.56	508.88	5,569.00	427.12
2021	11,338.97	285.46	5,590.00	405.80
2022	5,754.87	57.55	5,615.00	381.02
2023			5,642.00	353.50
2024-2028			28,722.00	1,257.48
2029-2031			12,172.00	202.36
	<u>\$ 39,105.73</u>	<u>1,579.80</u>	<u>68,861.00</u>	<u>3,471.70</u>

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

Schedule of Annual Debt Service for Principal and Interest for N.J Environmental Infrastructure Loans

<u>Year Ending December 31</u>	<u>Sewer Capital</u>	
	<u>Principal</u>	<u>Interest</u>
2019	\$ 104,935.81	24,100.00
2020	94,191.83	21,950.00
2021	94,191.83	19,450.00
2022	99,191.83	17,150.00
2023	99,191.83	14,500.00
2024-2028	292,783.82	30,850.00
2029	10,000.00	400.00
	<u>\$ 794,486.95</u>	<u>128,400.00</u>

As of December 31, 2018 the carrying value of the above bonds and notes approximates the fair value of the bonds. No interest was charged to capital projects during the year and the total interest charged to the current budget was \$297,184.37 and to the utility budget was \$123,912.50.

Summary of Municipal Debt

	<u>Year 2018</u>	<u>Year 2017</u>	<u>Year 2016</u>
<u>Issued:</u>			
General - Bonds and Notes	\$ 8,277,966.73	11,194,186.55	14,050,184.90
Sewer Utility - Bonds and Notes	4,169,486.95	5,401,296.59	6,868,106.23
Total Issued	<u>12,447,453.68</u>	<u>16,595,483.14</u>	<u>20,918,291.13</u>
<u>Less:</u>			
Funds Temporarily Held to Pay Bonds and Notes: Self-Liquidating Debt	<u>15,070.51</u>	<u>15,070.51</u>	<u>15,070.51</u>
Total Deductions	<u>15,070.51</u>	<u>15,070.51</u>	<u>15,070.51</u>
Net Debt Issued	<u>12,432,383.17</u>	<u>16,580,412.63</u>	<u>20,903,220.62</u>
<u>Authorized but not issued:</u>			
General - Bonds and Notes	2,470,000.00	950,000.00	-
Sewer Utility - Bonds and Notes	1,030,000.00	1,030,000.00	-
Total Authorized But Not Issued	<u>3,500,000.00</u>	<u>1,980,000.00</u>	<u>-</u>
Total Bonds & Notes Issued and Authorized But Not Issued	<u>\$ 15,932,383.17</u>	<u>18,560,412.63</u>	<u>20,903,220.62</u>

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .391%.

	Gross Debt	Deductions	Net Debt
Local School District Debt	\$ 225,192.50	225,192.50	-
Regional School District Debt	22,392,525.54	22,392,525.54	-
Sewer Utility Debt	5,199,486.95	5,199,486.95	-
General Debt	10,747,966.73		10,747,966.73
	<u>\$ 38,565,171.72</u>	<u>27,817,204.99</u>	<u>10,747,966.73</u>

Net Debt \$10,747,966.73 ÷ Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$2,749,784,947.33 = .391%.

Borrowing Power Under N.J.S.A. 40A:2-6 as Amended

3 1/2 % of Equalized Valuation Basis (Municipal)	\$ 96,242,473.16
Net Debt	10,747,966.73
Remaining Borrowing Power	<u>\$ 85,494,506.43</u>

The Township of Galloway School District, as a K-8 school district, is permitted to borrow up to 3% of the average equalized valuation for the past three years. State statutes allow a school district to exceed the districts limitation with voter approval. Any amount approved by the voters in excess of the limit is treated as an impairment of the municipal limit.

Note 8: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2018 and 2017, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2019 and 2018 were as follows:

	<u>2019</u>	<u>2018</u>
Current Fund	\$ 5,555,000.00	5,500,000.00
Sewer Utility	160,000.00	752,439.64

Note 9: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2018, the Township had no deferred charges.

NOTES TO FINANCIAL STATEMENTS **YEARS ENDED DECEMBER 31, 2018 AND 2017**

Note 10: SCHOOL TAXES

The Township is responsible for levying, collecting and remitting school taxes for the Galloway Township Board of Education and the Township's share of the Greater Egg Harbor Regional High School District.

Local District School Tax in the amounts of \$32,419,298 and \$31,798,057.00 have been raised for the 2018 and 2017 calendar years and have been remitted or are due to the school district. The school tax levy is determined by taking 50% of the prior year and 50% of the current year requirements, plus the actual amount needed for debt service. Regional High School Tax in the amounts of \$18,694,583 and \$18,538,761.00 have been raised for the 2018 and 2017 calendar years and have been remitted or are due to the school district.

Fund balance is charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31, and for the regional high school district the Township's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2017, and decreased by the amount deferred at December 31, 2018. GAAP would require the recording of deferred revenue. The following schedule illustrates school taxes payable and school taxes deferred at December 31 for the last two years.

	<u>12/31/2018</u>	<u>12/31/2017</u>
Balance of Tax	\$ 8,417,631.50	8,357,109.10
Deferred	6,400,000.00	6,400,000.00
Regional High School Tax Payable	<u>\$ 2,017,631.50</u>	<u>1,957,109.10</u>

Note 11: TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	<u>Balance 12/31/2018</u>	<u>Balance 12/31/2017</u>
Prepaid Taxes	\$ 929,048.86	2,550,240.70
Cash Liability for Taxes Collected in Advance	<u>\$ 929,048.86</u>	<u>2,550,240.70</u>

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

Note 12: PENSION FUNDS

Description of Plans

Substantially all of the Township's employees participate in the Public Employees' Retirement System (PERS) and Police and Fireman's Retirement System (PFRS) cost sharing multiple-employer defined benefit pension plans which have been established by State Statute and are administered by the New Jersey Division of Pensions and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of the System will be assumed by the State of New Jersey should the system terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the systems. This report may be obtained by writing to the Division of Pension and Benefits, PO Box 295, Trenton, New Jersey 08625 or the report can be accessed on the internet at - <http://www.state.nj.us/treasury/pensions/annrpts.shtml>.

Public Employees' Retirement System

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system or other state or local jurisdiction.

Police and Fireman's Retirement System

The contribution policy for the Police and Fireman's Retirement System (PFRS) is set by N.J.S.A. 43:16 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PFRS provides for employee contributions of 10.0% of employees' annual compensation, as defined. Employers are required to contribute to an actuarially determined rate.

Defined Contribution Retirement Program (DCRP)

The Defined Contribution Retirement Program (DCRP) was established as of July 1, 2008 under the provisions of Chapter 92, P.L. 2008 and Chapter 103, P.L. 2008 (NJSA 43:15c-1 et seq). The DCRP is a cost-sharing multiple-employer defined contribution pension fund. The DCRP provides eligible members, and their beneficiaries with a tax sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by NJSA 43: 15c-1 et seq. Currently there are nine individuals enrolled in DCRP.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

Funding Policy

The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PERS provided for employee contributions of 7.34% through June 30, 2018 and 7.50% thereafter of employee's annual compensation, as defined. Employers are required to contribute to an actuarially determined rate in PERS. The Township's contributions to PERS for the years ended December 31, 2018, 2017, and 2016 were \$413,182.97, \$385,050.49 and \$380,880.00.

The contribution policy for the PFRS is set by N.J.S.A. 43:16 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PFRS provides for employee contributions of 10.0% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate. The Township's contributions to PFRS for the years ended December 31, 2018, 2017, and 2016 were \$1,239,869.00, \$1,101,347.29 and \$1,138,859.00.

The total payroll for the year ended December 31, 2018, 2017 and 2016 was \$10,703,885.05, \$10,237,447.60 and \$9,776,891.22. Payroll covered by PFRS was \$4,943,977.00, \$4,746,619.00, and \$4,545,352.00. Payroll covered by PERS was \$3,845,029.00, \$3,747,574.00 and \$3,598,539.00.

Significant Legislation

Chapter 78, P.L. 2011, effective June 28, 2011 made various changes to the manner in which the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) operate and to the benefit provisions of those systems.

Chapter 78's provisions impacting employee pension and health benefits include:

- New members of the PERS hired on or after June 28, 2011 (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of 1/4 of 1% for each month that the member is under age 65.
- The eligibility age to qualify for a service retirement in the PERS is increased from age 63 to 65 for Tier 5 members.
- The annual benefit under special retirement for new PFRS members enrolled after June 28, 2011 (Tier 3 members), will be 60% instead of 65% of the member's final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years.
- Increases in active member contribution rates. PERS active member rates increase from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years; PFRS active member rate increase from 8.5% to 10%. For fiscal year 2014, the member contribution rates increased in October 2011. The phase-in of the additional incremental member contribution rates for PERS members will take place in July of each subsequent fiscal year.
- The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law.
- New employee contribution requirements towards the cost of employer-provided health benefit coverage. Employees are required to contribute a certain percentage of the cost of coverage. The rate of contribution is determined based on the employee's annual salary and the selected level of coverage. The increased employee contributions will be phased in over a 4-year period for those employed prior to Chapter 78's effective date with a minimum contribution required to be at least 1.5% of salary.
- In addition, this new legislation changes the method for amortizing the pension systems' unfunded accrued liability (from a level percent of pay method to a level dollar of pay).

Chapter 1, P.L. 2010, effective May 21, 2010, made a number of changes to the State-administered retirement systems concerning eligibility, the retirement allowance formula, the definition of compensation,

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

the positions eligible for service credit, the non-forfeitable right to a pension, the prosecutor's part of the PERS, special retirement under the PFRS, and employer contributions to the retirement systems.

Also, Chapter 1, P.L. 2010 changed the membership eligibility criteria for new members of PERS from the amount of annual compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to 1/60th from 1/55th, and it provided that new members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. For new members of the PFRS, the law capped the maximum compensation that can be used to calculate a pension from these plans at the annual wage contribution base for social security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined as 1/7th of the required amount, beginning in fiscal years 2013.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of the PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

Chapter 92, P.L. 2007 implemented certain recommendations contained in the December 1, 2006 report of the Joint Legislative Committee on Public Employee Benefits Reform; established a DCRP for elected and certain appointed officials, effective July 1, 2007; the new pension loan interest rate became 4.69% per year, and an \$8.00 processing fee per loan was charged, effective January 1, 2008. The legislation also removed language from existing law that permits the State Treasurer to reduce employer pension contributions needed to fund the Funds and Systems when excess assets are available.

Note 13: PENSION LIABILITIES

In 2012, the Governmental Accounting Standards Board issued GASB statement 68. This statement is effective for fiscal years beginning after June 15, 2014. This statement changes the method of reporting the municipality's pension liabilities. However, due to the fact that the municipality reports on the regulatory basis of accounting, no financial statement impact will be recognized.

The following represents the municipality's pension liabilities as June 30, 2018:

Public Employees' Retirement System

The Municipality has a liability of \$10,615,376 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017 that was rolled forward to June 30, 2018. The Municipality's proportion of the net pension liability was based on a projection of the Municipality's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018, the Municipality's proportion would be 0.05391388800%, which would be an increase of 5.71% from its proportion measured as of June 30, 2017.

For the year ended December 31, 2018, the Municipality would have recognized pension expense of \$637,650. At December 31, 2018, the Municipality would report deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected & actual experience	\$ 202,437.00	54,736
Changes of assumptions	1,749,238.00	3,394,233.00
Changes in proportion	696,085.00	188,068.00
Net difference between projected and actual earnings on pension plan investments	-	99,573.00
Total	<u>\$ 2,647,760.00</u>	<u>3,738,610.00</u>

Amounts that would be reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense as follows:

Year ended June 30,	
2019	\$ 43,934
2020	(75,297)
2021	(482,951)
2022	(432,691)
2023	(141,846)
Total	<u>\$ (1,088,850)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. This actuarial valuation used the following assumptions, applied to all periods in the measurement:

Inflation rate	2.25%
Salary increases:	
Through 2026	1.65% - 4.15% (based on age)
Thereafter	2.65% - 5.15% (based on age)
Investment rate of return:	7.00%

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent 2014 projection scale.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more experience deviates, the larger the impact on future financial statements.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2018 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk mitigation strategies	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
High yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real estate	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

Discount Rate

The discount rate used to measure the total pension liability was 5.66% as of June 30, 2018. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of the actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through June 30, 2046. Therefore, the long-term expected rate of return on plan investments was

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2018 AND 2017

applied to projected benefit payments through June 30, 2043 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Municipality's proportionate share of the net pension liability to changes in the discount rate.

The following presents the Municipality's proportionate share of the net pension liability calculated using the discount rate of 5.66%, as well as what the Municipality's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (4.66%) or 1-percentage point higher (6.66%) than the current rate:

	1% Decrease (4.66%)	Current Discount Rate (5.66%)	1% Increase (6.66%)
Municipality's proportionate share of the net pension liability	\$ 12,762,367	\$ 10,615,376	\$ 8,815,270

Pension plan fiduciary net position.

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report.

Police and Firemen's Retirement System

The Municipality has a liability of \$19,665,754 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as July 1, 2017 that was rolled forward to June 30, 2018. The Municipality's proportion of the net pension liability was based on a projection of the Municipality's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018, the Municipality's proportion would be 0.14533154770%, which would be an increase of 3.74% from its proportion measured as of June 30, 2017.

For the year ended December 31, 2018, the Municipality would have recognized pension expense of \$1,237,512. At December 31, 2018, the Municipality would have reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected & actual experience	\$ 200,073.00	81,382
Changes of assumptions	1,688,040.00	5,039,993.00
Changes in proportion	1,175,206.00	861,349.00
Net difference between projected and actual earnings on pension plan investments	-	107,590.00
Total	\$ 3,063,319.00	6,090,314.00

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

Amounts that would be reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense as follows:

Year ended June 30,		
2018	\$	133,433
2019		(525,124)
2020		(1,419,972)
2021		(920,754)
2022		(294,578)
Total	\$	<u>(3,026,995)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation of July 1, 2017, which was rolled forward to June 30, 2018. This actuarial valuation used the following assumptions, applied to all periods in the measurement:

Inflation rate	2.25%
Salary increases:	
Through 2026	2.10% - 8.98% (based on age)
Thereafter	3.10% - 9.98% (based on age)
Investment rate of return:	7.00%

Pre-retirement mortality rates were based on the RP-2000 Combined Healthy Mortality tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. For preretirement accidental mortality, a custom table with representative rates was used and there is no mortality improvement assumed. Post-retirement mortality rates for male service retirements are based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis using Projection Scale AA from the base year 2012 to 2013 and the Conduent modified 2014 projection scale thereafter. Postretirement mortality rates for female service retirements and beneficiaries were based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scales thereafter. Disability mortality rates were based on a custom table with representative rates and no mortality improvement assumed.

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2018 AND 2017

and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2018 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk mitigation strategies	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
High yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real estate	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%

Discount Rate

The discount rate used to measure the total pension liability was 6.51% as of June 30, 2018. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the non-employer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through June 30, 2062. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through June 30, 2062, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Municipality's proportionate share of the net pension liability to changes in the discount rate.

The following presents the collective net pension liability of the participating employers as of June 30, 2018, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

	1% Decrease (5.51%)	Current Discount Rate (6.51%)	1% Increase (7.51%)
District's proportionate share of the net pension liability	25,617,425.70	19,665,754.00	14,757,694.02

In addition to the PFRS liabilities listed above, a special funding situation exists for the Local employers of the Police and Fire Retirement System of New Jersey. The State of New Jersey, as a non-employer, is required to pay the additional costs incurred by Local employers under Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The June 30, 2017 State special funding situation net pension liability amount of \$1,838,050,687.00 is the accumulated differences between the annual actuarially determined State obligation under the special funding situation and the actual State contribution through the valuation date. The fiscal year ending June 30, 2018 State special funding situation pension expense of \$217,714,180.00 is the actuarially determined contribution amount that the State owes for the fiscal year ending June 30, 2018. The pension expense is deemed to be a State administrative expense due to the special funding situation.

The contribution policy for PFRS is set by N.J.S.A. 43:16A and required contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2017, the State contributed an amount less than the actuarially determined amount.

Although the liabilities related to the special funding situation are the liabilities of the State of New Jersey, the proportionate share of the statewide liability allocated to the Municipality was 0.14533154770% for 2018. The net pension liability amount allocated to the Municipality was \$2,671,268. For the fiscal year ending June 30, 2018 State special funding situation pension expense of \$316,407.00 is allocated to the Municipality.

Pension plan fiduciary net position.

Detailed information about the pension plan's fiduciary net position is available in the separately issued PFRS financial report.

Note 14: POST-RETIREMENT BENEFITS

General Information about the Plan:

The Township offers Other Post-Retirement Benefits (OPEB) to its employees through the State Health Benefit Local Government Retired Employees Plan (the Plan) a cost-sharing multiple employer defined benefit other postemployment benefit plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at:

<https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32l, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Allocation Methodology:

GASB Statement No. 75 requires participating employers in the Plan to recognize their proportionate share of the collective net OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective OPEB expense, however under the Regulatory Basis of Accounting followed by the Township these amounts are not accrued or recorded in the financial statements and the information listed in this note is for disclosure purposes only. Statewide across all member employers, the special funding situation's and nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are based on separately calculated total OPEB liabilities. For the special funding situation and the nonspecial funding situation as applicable, the Collective Total OPEB liabilities for the year ended June 30, 2018 were \$6,338,578,586 and \$9,642,524,641, respectively. The nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are further allocated to employers based on the ratio of the plan members of an individual employer to the total members of the Plan's non special funding situation during the measurement period July 1, 2017 through June 30, 2018. Employer and non-employer allocation percentages have been rounded for presentation purposes.

Special Funding Situation:

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the non-employer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

NOTES TO FINANCIAL STATEMENTS **YEARS ENDED DECEMBER 31, 2018 AND 2017**

Net OPEB Liability:

Components of Net OPEB Liability

The components of the collective net OPEB liability of the participating employers in the Plan as of June 30, 2018 is as follows:

	<u>June 30, 2018</u>
	<u>Collective</u>
	<u>Total</u>
Total OPEB Liability	\$ 15,981,103,227
Plan Fiduciary Net Position	314,485,086
Net OPEB Liability	<u>\$ 15,666,618,141</u>
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.97%

At June 30, 2018, the State's proportionate share for the Special Funding Situation that is associated with the Township is \$16,619,238. The State's proportionate share attributable to the Township of the Collective Net OPEB Liability for the Special Funding Situation was .267455% which was an increase from the prior year of 0.60%.

For the Year ended June 30, 2018, the State of New Jersey realized Total OPEB Expense in the amount of \$781,104 for its proportionate share of Total OPEB Expense that is associated with the Township.

The total OPEB liability as of June 30, 2018 was determined by an actuarial valuation as of June 30, 2017, which was rolled forward to June 30, 2018. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.50%
Salary increases*:	
Through 2026	1.65% to 8.98%
Thereafter	2.65% to 9.98%

* Salary increases are based on the defined benefit plan that the member is enrolled in and his or her age.

Preretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2006 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

Certain actuarial assumptions used in the June 30, 2017 valuation were based on the results of the pension plans' experience studies for which the members are eligible for coverage under this Plan – the Police and Firemen Retirement System (PFRS) and the Public Employees' Retirement System

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

(PERS). The PFRS and PERS experience studies were prepared for the periods July 1, 2010 to June 30, 2013 and July 1, 2011 to June 30, 2014, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Health Care Trend Assumptions

For pre-Medicare preferred provider organization (PPO) and health maintenance organization (HMO) medical benefits, the trend rate is initially 5.8% and decreases to a 5.0% long-term trend rate after eight years. For self-insured post-65 PPO and HMO medical benefits, the trend rate is 4.5%. For prescription drug benefits, the initial trend rate is 8.0% decreasing to a 5.0% long-term trend rate after seven years. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

Discount Rate

The discount rate for June 30, 2018 was 3.87%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Sensitivity of Net OPEB Liability to Changes in the Discount Rate

The following presents the Net OPEB liability as of June 30, 2018, calculated using the discount rate as disclosed above as well as what the Net OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	1% Decrease (2.87%)	Discount Rate (3.87%)	1% Increase (4.87%)
Collective			
Net OPEB Liability \$	18,381,085,096	\$ 15,666,618,141	\$ 13,498,373,388

Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rate

The following presents the net OPEB liability as of June 30, 2018, calculated using the healthcare trend rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Collective			
Net OPEB Liability \$	\$ 13,068,471,450	\$ 15,666,618,141	\$ 19,029,006,023

NOTES TO FINANCIAL STATEMENTS **YEARS ENDED DECEMBER 31, 2018 AND 2017**

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2018, the State reported deferred outflows of resources and deferred inflows of resources related to retired employees' OPEB from the following sources:

	Collective Totals	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$	\$ (3,180,882,321)
Changes of assumptions		(3,974,042,874)
Net difference between projected and actual earnings on OPEB plan investments	8,279,239	
Changes in proportion and differences between contributions and proportionate share of contributions	2,106,728,269	(2,106,728,269)
Total	\$ 2,115,007,508	\$ (9,261,653,464)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to retired employees' OPEB will be recognized in OPEB expense as follows:

Year ended June 30,	Collective Totals
2019	\$ (1,049,390,011)
2020	(1,049,390,011)
2021	(1,049,390,011)
2022	(1,050,264,681)
2023	(1,051,678,489)
Thereafter	(1,896,532,753)
Total	\$ (7,146,645,956)

Detailed information about the plan's fiduciary net position is available in the separately issued OPEB financial report.

Collective OPEB Expenses reported by the State of New Jersey

The components of allocable OPEB Expense related to specific liabilities of individual employers for the year ending June 30, 2018 are as follows:

Service cost	\$ 896,235,148
Interest on Total OPEB Liability	764,082,232
Expected Investment Return	(9,389,460)
Administrative Expenses	8,200,113
Current Period Recognition (Amortization) of Deferred Inflows/ Outflows of Resources:	
Differences between Expected and Actual Experien	(445,501,726)
Changes in Assumptions	(606,176,763)
Differences between Projected and Actual Investment Earnings on OPEB Plan Investments	2,288,478
Total Collective OPEB Expense	\$ 609,738,022

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

Note 15: ACCRUED SICK AND VACATION BENEFITS

The Township has permitted employees to accrue unused sick time, which may be taken as time off or paid at a later date at an agreed upon rate. It is estimated that the cost for the most current calendar year of such unpaid compensation would approximate \$1,582,276.56 in 2018 and \$1,489,500.70 in 2017. This amount is not reported either as an expenditure or liability due to the likelihood of all employees terminating in one fiscal year being improbable. Township employees are entitled to fifteen sick leave days each year. Vacation days are earned based on years of service. Employees are entitled to 10 vacation days for the first year of employment, 11 days for 2 through 5 years of service, 13 days for 6 through 10 years of service, 18 days for 11 through 19 years of service, and 20 days for 20 years or more of service. Sick and vacation days accumulated through December 31, 1991 have been credited to the employees and will be reimbursed at 100% of the employees' daily rate of pay upon retirement. Beginning January 1, 1992, unused sick leave may be accumulated and carried forward to subsequent years, and at retirement the employee will be reimbursed up to fifty percent of days not used, not to exceed the amount of \$10,000. Vacation days earned on or after January 1, 1992 may be carried over for one year only, unless extended by the Township Manager with the recommendation of the department head.

The Township has established a Compensated Absences Trust Fund to set aside funds for future payments of compensated absences. The balance of the fund was \$837,798.29 at December 31, 2018, and \$832,683.07 at December 31, 2017.

The policy of not reflecting the accrued benefit is not in agreement with GASB Statement No. 12 but is required by the State of New Jersey. Effective January 1, 2002 the State of New Jersey is allowing municipalities to accrue a compensated absences liability. The Township does not accrue the liability.

Note 16: ECONOMIC DEPENDENCY

The Township of Galloway is not economically dependent on any one business or industry as a major source of tax revenue for the Township.

Note 17: RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Property and Liability Insurance - The Township maintains commercial insurance coverage for property, liability. During the year ended December 31, 2018 and 2017 the Township did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The Township is a member of the Statewide Joint Insurance Fund (JIF) which also includes other municipalities throughout the region. The Township is obligated to remit insurance premiums into these funds for sufficient insurance coverage. The Township has a general liability limit of \$10,000,000 under JIF, and excess coverage which increases an additional \$5,000,000 under auto and general Liability.

NOTES TO FINANCIAL STATEMENTS **YEARS ENDED DECEMBER 31, 2018 AND 2017**

Note 18: DEFERRED COMPENSATION

Employees of the Township of Galloway may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments). The deferred compensation plan is available to all employees of the Township. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency.

Two unrelated financial institutions administer the deferred compensation plan. Under the terms of an IRC Section 457 deferred compensation plan, all deferred compensation and income attributable to the investment of the deferred compensation amounts held by the financial institution, until paid or made available to the employees or beneficiaries, are the property of the employees.

As part of its fiduciary role, the Township has an obligation of due care in selecting the third party administrator. In the opinion of the Township's legal counsel, the Township has acted in a prudent manner and is not liable for losses that may arise from the administration of the plan.

The plans are administered by AXA Equitable and Empower Retirement.

Note 19: CONTINGENT LIABILITIES

From time to time, the Township is a defendant in legal proceedings relating to its operations as a municipality. In the best judgment of the Township's management, the outcome of any present legal proceedings will not have any adverse material effect on the accompanying financial statements.

Note 20: INTERFUND BALANCES

During the most current calendar year ended December 31, 2018, the following interfunds were included on the balance sheets of the various funds of the Township of Galloway and are expected to be returned within one year:

	Due From	Due To
Current Fund:		
Federal and State Grant Fund	\$ 77,041.54	
Sewer Utility Operating Fund		2,736.74
Inspection Escrow		271.06
Special Water Assessment Trust	64.09	
Federal and State Grant fund		
Current Fund		77,041.54
Trust Assessment Fund:		
Current Fund		64.09
Trust Fund:		
Current Fund - Inspection Escrow	271.06	
Sewer Operating:		
Current Fund	2,736.74	
	\$ <u>80,113.43</u>	<u>80,113.43</u>

The amounts due to the various funds relate to year end activity from the tax office not transferred over to the appropriate funds as of year end and the Current Fund providing funding for grants that are on the reimbursement basis but funds have not been received as of year end.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2018 AND 2017

Note 21: SANITARY LANDFILL CLOSURE FUND

The Township of Galloway owned and operated a municipal landfill until December 31, 1991, at which time the site was effectively closed for all operations. The Sanitary Landfill Facility Closure and Contingency Act Fund of 1981 was enacted to provide funding, during the life of the landfill, of costs associated with the closure of sanitary landfills. The Act requires the owner or operator of every sanitary landfill to establish an escrow account for closure and deposit, on a monthly basis, an amount equal to \$1.00 per ton of solid waste accepted for disposal. No withdrawals may be made from the fund without written approval from the State Department of Environmental Protection and Energy.

At December 31, 2018, the Township had \$591,813.23 on deposit in a trust fund to comply with the aforementioned act. In addition, the Township also adopted a capital ordinance to provide additional funding for the closure plan. However, the escrow closure fund balance at year-end does not necessarily represent the estimated cost of closure as of that date. The required balance of the fund merely represents the amount required to be escrowed in accordance with the statute. Actual costs associated with the closure are not known.

Note 22: LENGTH OF SERVICE AWARD PROGRAM

During the 2000 calendar year, the voters of the Township of Galloway approved the establishment of a Length of Service Awards Program (LOSAP) Deferred Compensation Plan. This plan is made available to all bona fide eligible volunteers who are performing qualified services which are defined as firefighting and prevention services, emergency medical services and ambulance services pursuant to Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the LOSAP as enacted into federal law in 1997. The establishment of this LOSAP will also comply with New Jersey Public Law 1997, Chapter 388 and the LOSAP Document. The Township appropriated \$135,500 in the 2018 budget and \$135,500.00 in the 2017 budget, for contributions to the LOSAP for volunteers who have met the established criteria.

The LOSAP is administered by an unrelated financial institution. Under the terms of an IRC Section 457 deferred compensation plan, all deferred compensation and income attributable to the investment of the deferred compensation amounts held by the financial institution, until paid or made available to the employees or beneficiaries, are the property of the Township subject only to the claims of the Township's general creditors. In addition, the participants in the plan have rights equal to those of the general creditors of the Township, and each participant's rights are equal to his or her share of the fair market value of the plan assets. The Township believes that it is unlikely that plan assets will be needed to satisfy claims of general creditors that might arise.

As part of its fiduciary role, the Township has an obligation of due care in selecting the third party administrator. In the opinion of the Township's legal counsel, the Township has acted in a prudent manner and is not liable for losses that may arise from the administration of the plan.

The Township of Galloway issues a separate unaudited financial report that includes the statement of net assets available for benefits for the LOSAP. The financial report may be obtained by contacting the Township of Galloway, 300 E. Jimmie Leeds Road, Galloway Township, New Jersey.

Note 23: SUBSEQUENT EVENTS

The Township has evaluated subsequent events through July 22, 2019, the date which the financial statements were available to be issued and identified no events requiring disclosure.

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SUPPLEMENTARY INFORMATION

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FORD - SCOTT

& ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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Independent Auditor's Report

To the Honorable Mayor and
Members of the Township Council
Township of Galloway, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory basis financial statements of the various funds and account group as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Township of Galloway's basic financial statements, and have issued our report thereon dated July 22, 2019, which was adverse due to being presented in accordance with the New Jersey regulatory basis of accounting.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township of Galloway's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township of Galloway's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Galloway's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township of Galloway's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Leon P. Costello

Leon P. Costello
Certified Public Accountant
Registered Municipal Accountant
No. 393

July 22, 2019

**CURRENT FUND
SCHEDULE OF CASH - TREASURER**

	<u>Regular Fund</u>	<u>Grant Fund</u>
Balance December 31, 2017	\$ 19,377,059.24	589,394.92
Increased by Receipts:		
Tax Collector	81,336,688.56	
Revenue Accounts Receivable	6,084,421.81	
Miscellaneous Revenue	407,617.34	
Due from State of N.J. Seniors/Veterans	287,020.16	
Due to State of N.J. - Marriage Licenses	5,100.00	
Due to State of N.J. - DCA Fees	56,394.00	
Due to State of N.J. - Burial Permits	85.00	
Reserve for Proceeds on Sale of Municipal Property	6,750.00	
Deposits on Sale of Municipal Property	1,175.00	
Reserve for Capital Improvements	476,704.34	
Reserve for Tax Appeals	100,000.00	
Reserve for LOSAP	4,829.82	
Due to Water Assessment Fund	598.25	
Due from Trust - Escrow	271.06	
Due from Sewer Operating	2,736.74	
Due from Federal and State Grants	5,691.00	
Federal and State Unallocated		18,123.27
Federal and State Receivables		495,336.34
	<u>88,775,883.08</u>	<u>513,459.61</u>
	108,152,942.32	1,102,854.53
Decreased by Disbursements:		
Current Year Appropriation	21,453,563.24	
Prior Year Appropriations	821,351.89	
County Taxes	15,343,199.91	
Local District School Taxes	32,419,298.00	
Regional School Taxes	18,634,080.60	
Tax Overpayments	51,516.56	
Due to State of N.J. - Marriage Licenses	4,250.00	
Due to State of N.J. - Burial Permits	65.00	
Due to State of N.J. - DCA Fees	36,152.00	
Due from Trust - Escrow	1.20	
Reserve for Technology	8,105.00	
Due to Utility Operating	2,145.10	
Revolving Loan Fund		9,280.00
Federal and State Disbursements		713,084.54
	<u>88,773,708.30</u>	<u>722,364.54</u>
Balance December 31, 2018	\$ <u>19,379,234.02</u>	<u>380,489.99</u>

CURRENT FUND
SCHEDULE OF CURRENT CASH - COLLECTOR

Balance December 31, 2017		\$	-
Increased by Receipts:			
Prepaid Taxes	\$	929,048.86	
Taxes Receivable		80,305,923.09	
Tax Title and Other Liens		101,716.61	
			<u>81,336,688.56</u>
			81,336,688.56
Payments to Treasurer			<u>81,336,688.56</u>
Balance December 31, 2018		\$	<u>-</u>

CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

Year	Balance Dec. 31, 2017	Current Year Levy	Added Taxes	Collections by Cash 2017	2018	Adjustments	Transferred To Tax Title Lien	Balance Dec. 31, 2018
Arrears	\$ 147,890.01				140,441.36	(183,130.36)		190,579.01
	147,890.01	-	-	-	140,441.36	(183,130.36)	-	190,579.01
2018		82,811,717.01	836,616.22	2,550,240.70	80,458,596.32	297,390.58	342,105.63	(0.00)
	147,890.01	82,811,717.01	836,616.22	2,550,240.70	80,599,037.68	114,260.22	342,105.63	190,579.01
Analysis of Current Year Tax Levy								
Tax Yield:								
General Property Tax								
Added Taxes (54:4-63.1 et. Seq.)								
					82,811,717.01			
					836,616.22			
					<u>83,648,333.23</u>			
Tax Levy:								
General County Taxes								
County Library Taxes								
County Open Space Taxes								
County Health Taxes								
County Added and Omitted Taxes								
Total County Taxes								
					13,717,657.38			
					918,426.76			
					36,484.96			
					598,799.37			
					104,680.61			
					<u>15,376,049.08</u>			
Local School District Tax								
Additional Local School District Tax								
Regional School District Tax								
					32,419,298.00			
					-			
					18,694,583.00			
					<u>17,158,403.15</u>			
Local Tax for Municipal Purposes								
Add: Additional Tax Levied								
					16,659,738.01			
					498,665.14			
					<u>17,158,403.15</u>			
					<u>83,648,333.23</u>			

**CURRENT FUND
SCHEDULE OF TAX TITLE AND OTHER LIENS**

Balance December 31, 2017		\$	1,986,466.07
Increased by:			
Transfers from Taxes Receivable	\$	342,105.63	
Added Tax Title Liens		-	
Interest and Costs Accrued by Sale of December 21, 2018		<u>10,396.16</u>	
			<u>352,501.79</u>
			2,338,967.86
Decreased by:			
Collections		101,716.61	
Other - Cancelled		<u>90.00</u>	
			<u>101,806.61</u>
Balance December 31, 2018		\$	<u><u>2,237,161.25</u></u>

**CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE**

	Balance Dec. 31, 2017	Accrued in 2017	Collected	Balance Dec. 31, 2018
Licenses:				
Alcoholic Beverages	-	76,564.00	76,564.00	-
Fees and Permits	-	141,267.00	141,267.00	-
Fines and Costs:				
Municipal Court	29,266.55	399,212.73	402,833.33	25,645.95
Interest and Costs on Taxes	-	292,452.34	292,452.34	-
Interest Earned on Investments	-	121,844.64	121,844.64	-
Planning Board - Special Application Fees	-	10,800.00	10,800.00	-
Fire Subcode Official:				
Fire Safety Rebated	-	43,731.38	43,731.38	-
Fire Inspections	-	54,024.00	54,024.00	-
Cable Franchise Fees	-	150,244.54	150,244.54	-
Hotel Tax	-	496,411.81	496,411.81	-
Rental Inspections	-	101,950.00	101,950.00	-
Energy Receipts Tax (P.L. 1997, Ch. 162 & 167)	-	2,566,342.00	2,566,342.00	-
Payments in Lieu of Taxes - Wildlife Refuge	-	28,409.00	28,409.00	-
Watershed Moratorium Offset	-	7,708.00	7,708.00	-
Garden State Preservation Trust Fund	-	7,234.00	7,234.00	-
Uniform Construction Code Fees	-	717,330.00	717,330.00	-
Communications - Dispatch Agreement				
Mullica	-	208,316.64	208,316.64	-
Atlanticare Contribution	-	230,200.00	230,200.00	-
Aloe Village Contribution	-	100,000.00	100,000.00	-
Contribution - Richard Stockton College	-	180,054.79	180,054.79	-
RDI Lennox Property	-	146,704.34	146,704.34	-
\$	29,266.55	6,080,801.21	6,084,421.81	25,645.95

CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR

	Balance Dec. 31, 2017	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
\$					
OPERATIONS WITHIN "CAPS"					
GENERAL GOVERNMENT:					
General Administration	30,548.23	30,548.23	617.50	29,930.73	-
Salaries and Wages	37,553.16	37,553.16	3,164.46	34,388.70	-
Other Expenses					
Mayor and Council	4,834.09	4,834.09	448.94	4,385.15	-
Other Expenses					
Township Clerk	20,095.89	20,095.89	1,776.29	18,319.60	-
Other Expenses					
Financial Administration					
Salaries and Wages	22,544.20	22,544.20	1,526.47	21,017.73	-
Other Expenses	47,016.92	47,016.92	39,280.08	7,736.84	-
Revenue Administration (Tax Collection)					
Other Expenses	27,187.41	27,187.41	387.00	26,800.41	-
Tax Assessment Administration	122,289.35	122,289.35	23,892.84	98,396.51	-
Other Expenses					
Legal Services					
Municipal Court					
Salaries and Wages	9,860.92	9,860.92	395.84	9,465.08	-
Other Expenses	14,452.00	14,452.00	3,000.00	11,452.00	-
Municipal Prosecutor's Office	10,863.57	10,863.57	569.85	10,093.72	-
Other Expenses					
Planning Board	46,881.89	46,881.89	7.35	46,874.54	-
Other Expenses					
Zoning Board of Adjustment					
Other Expenses					

CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR

	Balance Dec. 31, 2017	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
INSURANCE					
Group Insurance Plan for Employees	781,457.37	781,457.37	455,461.44	325,995.93	-
PUBLIC SAFETY					
Police Department					
Other Expenses	230,353.82	230,353.82	29,453.92	200,899.90	-
Office of Emergency Management					
Other Expenses	16,631.47	16,631.47	1,000.00	15,631.47	-
Fire Department					
Other Expenses	28,659.47	28,659.47	19,931.72	8,727.75	-
Aid to Volunteer Fire Companies	5,000.00	5,000.00	5,000.00	-	-
PUBLIC WORKS					
Streets and Road Maintenance					
Salaries and Wages	29,140.43	29,140.43	29,140.43	-	-
Other Expenses	82,214.87	82,214.87	55,226.86	26,988.01	-
Other Public Works Functions					
Salaries and Wages	9,108.80	9,108.80	55.20	9,053.60	-
Other Expenses					
Solid Waste Collection	27,995.21	27,995.21	3,653.56	24,341.65	-
Other Expenses					
Buildings and Grounds					
Salaries and Wages	35,656.26	35,656.26	14,695.97	20,960.29	-
Other Expenses					
Vehicle Maintenance					
Salaries and Wages	82,257.05	82,257.05	44,129.11	38,127.94	-
Other Expenses					
OTHER COMMON OPERATING FUNCTIONS					
Community and Recreation Services					
Salaries and Wages	36,348.69	36,348.69	1,000.00	35,348.69	-
Other Expenses	30,086.23	30,086.23	1,367.05	28,719.18	-

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2017	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
UTILITY EXPENSES AND BULK PURCHASES					
Electric	54,591.57	54,591.57	107.75	54,483.82	-
Street Lighting	35,588.57	35,588.57	10,912.92	24,675.65	-
Telephone	5,493.90	5,493.90	289.06	5,204.84	-
Natural Gas	26,845.61	26,845.61	3,429.90	23,415.71	-
Gasoline				-	-
Water	58,407.41	58,407.41	28,983.37	29,424.04	-
STATUTORY EXPENDITURES					
Contributions to:					
Social Security System (O.A.S.I.)	100,189.03	100,189.03	332.75	99,856.28	-
Defined Contribution Retirement Program	5,365.88	5,365.88	136.06	5,229.82	-
CAPITAL IMPROVEMENTS					
Improvements to Municipal Buildings & Property	270,865.86	270,865.86	42,018.00	228,847.86	-
All Other Accounts - No Change	850,217.65	850,217.65		850,217.65	
\$	3,196,402.78	3,196,402.78	821,351.69	2,375,051.09	

**CURRENT FUND
SCHEDULE OF REGIONAL DISTRICT SCHOOL TAX**

Balance December 31, 2017		
School Tax Payable	\$ 1,957,109.10	
School Tax Deferred	<u>6,400,000.00</u>	
		\$ 8,357,109.10
Increased by:		
Levy - School Year July 1, 2017 to June 30, 2018		<u>18,694,583.00</u>
		27,051,692.10
Decreased by:		
Payments		<u>18,634,060.60</u>
Balance December 31, 2018		
School Tax Payable	2,017,631.50	
School Tax Deferred	<u>6,400,000.00</u>	
		<u>8,417,631.50</u>
Current Year Liability for Regional School District School Tax:		
Tax Paid		18,634,060.60
Tax Payable Ending		<u>2,017,631.50</u>
		20,651,692.10
Less: Tax Payable Beginning		<u>1,957,109.10</u>
Amount charged to Current Year Operations		<u>\$ 18,694,583.00</u>

**CURRENT FUND
SCHEDULE OF LOCAL DISTRICT SCHOOL TAX**

Balance December 31, 2017		
School Tax Payable	\$ -	
School Tax Deferred	-	
	<u> </u>	\$ -
Increased by:		
Levy - School Year July 1, 2017 to June 30, 2018		<u>32,419,298.00</u>
		32,419,298.00
Decreased by:		
Payments		<u>32,419,298.00</u>
Balance December 31, 2018		
School Tax Payable	-	
School Tax Deferred	-	
	<u> </u>	<u> </u>
Current Year Liability for Local School District School Tax:		
Tax Paid		32,419,298.00
Tax Payable Ending		<u>-</u>
		32,419,298.00
Less: Tax Payable Beginning		<u>-</u>
Amount charged to Current Year Operations		<u><u>\$ 32,419,298.00</u></u>

CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE

<u>Purpose</u>	Balance Dec. 31, 2017	Transferred From 2016 Revenues	Received	Canceled	Balance Dec. 31, 2018
FEDERAL GRANTS:					
Bulletproof Vest Partnership	\$ -	7,522.50	7,522.50		-
Cops in Shops	-	7,480.00	7,480.00		-
Community Development Block Grant	220,364.00	108,430.00	80,557.98		248,236.02
Total Federal	220,364.00	123,432.50	96,560.48		248,236.02
STATE GRANTS:					
Safe and Secure Communities Program	20,000.00	60,000.00	60,000.00		20,000.00
Municipal Alliance Program	19,088.00	22,763.00	22,763.00		19,088.00
Body Armor Fund	-	4,999.33	4,999.33		-
Clean Communities	-	84,503.05	84,503.05		-
Click-it-or Ticket	-	5,500.00	5,500.00		-
Community Stewardship Incentive Grant	-	10,000.00			10,000.00
Drunk Driving Enforcement Program	-	11,546.20	11,546.20		-
Recycling Tonnage Grant	-	56,527.35	56,527.35		-
Drive Sober or Get Pulled Over	5,500.00	5,500.00	5,500.00		5,500.00
Distracted Driving	-	6,600.00	6,600.00		-
NJ Transportation Trust Fund	-	392,000.00			392,000.00
2018 Wrangleboro Road	-		180,750.00		60,250.00
Wrangleboro Road	241,000.00		19,800.00		165.00
Pedestrian Safety Grant	12,000.00	19,965.00	11,932.31		67.69
Pedestrian Safety Enforcement Grant	-	3,000.00	3,000.00		-
Green Communities	-	2,000.00	2,000.00		-
Sustainability Jersey Cap Grant	-	3,950.00	3,950.00		-
Sustainability Regional Hub Grant	175,000.00				175,000.00
NJBPU - Microgrid Feasibility Study	-	1,500.00			500.00
ANJEC Open Space Stewardship Grant	-	10,000.00	1,000.00		10,000.00
Emergency Management Assistance-EMAA	-				692,570.69
Total State	472,588.00	700,353.93	480,371.24		692,570.69
\$	692,952.00	823,786.43	575,931.72		940,806.71
		Cash	\$		
		Unappropriated Reserves	495,336.34		
			80,595.38		
		\$	575,931.72		

CURRENT FUND
SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

	Balance December 31, 2017		2018		Disbursed	Encumbrances	Other/ Canceled	Balance Dec. 31, 2018
	Appropriated	Reserve for Encumbrances	Appropriations	Appropriations				
FEDERAL GRANTS:							1514.49	
Community Development Block Grant	\$ 127,708.98	22,540.00	108,430.00	9,785.00	10,255.00			238,638.98
Cops in Shops	-		7,480.00	7,480.00				-
Bulletproof Vest Partnership	(0.00)	1514.49	7,522.50	5,939.49	2,655.00			442.50
Total Federal	127,708.98	24,054.49	123,432.50	23,204.49	12,910.00			239,081.46
STATE GRANTS:								
New Jersey Transportation Trust Fund								
2018 Wrangleboro Road	216,000.00	25,000.00	392,000.00	241,000.00	40,000.00			352,000.00
Wrangleboro Road	6,447.69	175,000.00		104,013.26	70,986.74			-
NJBPU Microgrid Feasibility Study	-			6,380.00				67.69
Pedestrian Safety Enforcement Grant	187,708.29		19,965.00	19,800.00	2,690.00			165.00
Pedestrian Safety Grant	24,710.25		58,527.35	23,952.61	641.00			217,593.03
Recycling Tonnage Grant	117,955.77	1,500.00	11,546.20	22,502.99				13,112.46
Drunk Driving Enforcement Program	-		84,503.05	112,060.81				91,898.01
Clean Communities Program	(0.00)		60,000.00	60,000.00				-
Safe and Secure Program	15,984.56	286.21	4,998.33	24,579.52	36.00			4,998.33
Body Armor Fund	6,941.68	72.00	22,763.00	5,560.46				14,464.25
Municipal Drug Alliance Program	3,462.04		5,681.00					6,808.22
Local Share	-							3,462.04
Stormwater Management	-			5,500.00				-
Click-It-or-Ticket	-			6,600.00				-
Distracted Driving	28,765.80	11,895.00	5,500.00	11,813.00	72.00			28,765.80
Enhanced 811 General Assistance Grant	2,200.00		10,000.00	5,060.00				2,640.00
Driver Sober or Get Pulled Over	-		2,000.00	2,000.00				10,000.00
Community Stewardship Incentive Grant	-		3,950.00					3,950.00
Sustainable Jersey	-		10,000.00	36,047.40				7,000.00
Sustainability Regional Hub Grant	33,047.40		3,000.00	3,000.00				-
Emergency Management Assistance	-		1,500.00					1,500.00
Green Communities								
ANJEC Open Space Stewardship								
Total State	643,893.48	213,743.21	706,044.93	689,880.05	114,425.74			759,415.83
\$	771,642.44	237,797.70	829,477.43	713,084.54	127,335.74			988,497.29
			Disbursed	713,084.54				
			Current year encumbrances	127,335.74				
			Prior year encumbrances	(237,797.70)				
			Current year expenditures	602,622.58				

CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS - UNAPPROPRIATED RESERVES

<u>Purpose</u>	<u>Balance</u> Dec. 31, 2017	<u>Transferred</u> <u>To 2018</u> <u>Appropriations</u>	<u>Received</u>	<u>Canceled</u>	<u>Balance</u> Dec. 31, 2018
FEDERAL GRANTS:					
Bulletproof Vest Partnership	\$ 7,522.50	7,522.50	3,976.47		3,976.47
Total Federal	7,522.50	7,522.50	3,976.47	-	3,976.47
STATE GRANTS:					
Body Armor Grant	4,999.33	4,999.33			-
Recycling Tonnage Grant	56,527.35	56,527.35			-
Drunk Driving Enforcement	11,546.20	11,546.20	14,146.80		14,146.80
Total State	73,072.88	73,072.88	14,146.80	-	14,146.80
\$	80,595.38	80,595.38	18,123.27	-	18,123.27

TRUST FUND
SCHEDULE OF ANIMAL CONTROL CASH - TREASURER

Balance December 31, 2017		\$	9,158.96
Increased By Receipts:			
Dog Licenses Fees	\$	12,040.40	
State License Fees		1,507.80	
Kennel License/Replacement Tags		50.00	
Late Fees		300.00	
Due to Trust Fund Other		725.00	
			<u>14,623.20</u>
			23,782.16
Decreased By Disbursements:			
Animal Control Expenditures		12,743.20	
Due to State of New Jersey		1,500.60	
			<u>14,243.80</u>
Balance December 31, 2018		\$	<u><u>9,538.36</u></u>

TRUST FUND
SCHEDULE OF OTHER TRUST CASH - TREASURER

	Other	Assessment
Balance December 31, 2017 - Treasurer	\$ 6,074,844.19	\$ 373,469.00
Balance December 31, 2017 - Collector	2,086,680.16	
	<u>8,161,524.35</u>	
Increased By Receipts:		
Insurance Funds:		
Workers' Compensation Insurance Fund	\$	
General Liability Insurance Fund	114,428.37	
Reserve for Outside Lien Redemptions	242,932.04	
Reserve for Tax Premiums	3,923,997.49	
Funds Held in Escrow - Inspection Fees	512,304.22	
Funds Held in Escrow - Developer Escrow Fees	236,428.84	
Payroll Deductions	114,724.36	
Due from State - Payroll Trust	13,210,586.95	
Reserve for Compensated Absences	50,000.00	
Reserve for Special Law Enforcement	16,465.99	
Reserve for Housing Trust Fund	66,761.32	
Reserve for Utility Escrow Deposits	21,415.00	
Reserve for Community Events	117,123.84	
Reserve for Police Special Detail	457,803.50	
Reserve for Public Defender Trust	33,047.65	
Reserve for Uniform Fire Safety	7.52	
Reserve for Snow Removal	48,746.37	
Reserve for Landfill Closure	2,274.50	
Reserve for Parking Offenses Adjudication Act	8.00	
Overpayment	285,994.56	16.46
Due from Bank	0.01	
Deposit on Future Assessments		
Assessments Receivable		14,090.28
Due from Current Fund		405.08
	<u>19,455,050.53</u>	<u>14,511.82</u>
	27,616,574.88	387,980.82

TRUST FUND
SCHEDULE OF OTHER TRUST CASH - TREASURER

Decreased By Disbursements:			
Reserve for Escrow - Inspection Fees	404,887.21		
Developer Escrow Funds	146,579.03		
Payroll Deductions	13,205,944.62		
Insurance Funds:			
Workers' Compensation Insurance Fund	83,554.51		
General Liability Insurance Fund	105,489.93		
Reserve for Outside Lien Redemptions	4,006,556.83		
Reserve for Tax Premiums	1,486,004.22		
Reserve for Compensated Absences	44,884.78		
Reserve for Housing Trust Fund	34,608.81		
Reserve for Special Law Enforcement	14,079.39		
Reserve for Utility Escrow Deposits	34,287.40		
Reserve for Public Defender Trust	34,500.00		
Reserve for Community Events	133,868.07		
Reserve for Snow Removal	28,150.00		
Reserve for Police Special Detail	403,732.63		
Reserve for Trust Assessment			
Overpayment		2.80	
Due from Dog Trust		4,469.58	
Due to Current Fund		1,003.33	
			5,475.71
Balance December 31, 2018		20,168,122.29	\$ 382,505.11
			\$ 7,448,452.59
Balance December 31, 2018 - Treasurer		6,418,031.77	
Balance December 31, 2018 - Collector		1,030,420.82	
			\$ 7,448,452.59

TRUST ASSESSMENT FUND
ANALYSIS OF CASH

	Balance Dec. 31, 2017	Receipts		Disbursements		Transfers		Balance Dec. 31, 2018
		Assessments	Misc.	Assessments	Misc.	From	To	
\$								
Due to/ (from) Current Fund	662.34							64.09
Assessments Receivable	(41,822.39)							(27,732.11)
Assessment Lien Receivable	(426.24)							(426.24)
Deposits on Future Assessments	2,897.46	14,090.28	405.08		1,003.33			2,897.46
Assessment Overpayments	4,469.58				4,469.58			-
Reserve for Assessments and Liens	107,062.26		16.46		2.80			107,059.46
Assessment Fund Balance	300,625.99							300,642.45
\$	373,489.00	14,090.28	421.54	-	5,475.71	-	-	382,505.11

TRUST ASSESSMENT FUND
STATEMENT OF ASSESSMENTS RECEIVABLE

Ord. Num.	Improvement Description	Date of Confirmation	Annual Installments	Due Dates	Balance Dec. 31, 2017	Collected	Transferred to Lien	Balance Dec. 31, 2018	Balance Pledged to Due General Capital Fund	Reserve
1360	Construction and Extension of the Water Distribution System into Abecon Highlands III, Sub-Basin II	12/13/2011	10	03/1/12-21	41,822.39	14,090.28		27,732.11		27,732.11
					\$ 41,822.39	14,090.28	-	27,732.11	-	27,732.11

TRUST FUND
SCHEDULE OF RESERVE FOR ANIMAL CONTROL EXPENDITURES

Balance December 31, 2017		\$	9,157.76
Increased By:			
Dog Licenses Fees Collected	\$	12,040.40	
Kennel License/Replacement Tags		50.00	
Late Fees Collected		300.00	
			<u>12,390.40</u>
			21,548.16
Decreased By Disbursements:			
Animal Control Expenditures		12,743.20	
			<u>12,743.20</u>
Balance December 31, 2018		\$	<u><u>8,804.96</u></u>

License Fees Collected**Year**

2016	12,492.80
2017	12,108.80
\$	<u><u>24,601.60</u></u>

TRUST FUND
SCHEDULE OF AMOUNT DUE TO STATE OF NEW JERSEY

Balance December 31, 2017		\$	1.20
Increased By:			
Collected in 2017	\$	<u>1,507.80</u>	<u>1,507.80</u>
			<u>1,509.00</u>
Decreased By:			
Paid to State of New Jersey		<u>1,500.60</u>	<u>1,500.60</u>
Balance December 31, 2018		\$	<u><u>8.40</u></u>

**GENERAL CAPITAL FUND
SCHEDULE OF CASH - TREASURER**

Balance December 31, 2017		\$	3,279,805.79
Increased by:			
Bond Anticipation Notes	\$	-	
Capital Improvement Fund		50,000.00	
Fund Balance			
Premium on Sale of Bond Anticipation Notes		20,727.00	
Reimbursements		<u>1,700.00</u>	
			<u>72,427.00</u>
			3,352,232.79
Decreased by:			
Improvement Authorization		<u>1,023,236.65</u>	
			<u>1,023,236.65</u>
Balance December 31, 2018		\$	<u><u>2,328,996.14</u></u>

GENERAL CAPITAL FUND ANALYSIS OF CASH

	Balance Dec. 31, 2017	Receipts		Debt Issued	Disbursements		Transfers		Balance Dec. 31, 2018
		Miscellaneous	Improvement Authorizations		Improvement Authorizations	Miscellaneous	From	To	
Fund Balance	\$ 429,057.13	20,727.00							449,784.13
Capital Improvement Fund	555,784.93	50,000.00					80,000.00		525,784.93
Due From Current Fund	-								-
Reserve for Preliminary Expenses	-								-
Reserve for Purchase of Fire Truck	-								-
Reserve for Purchase of Bus	-								-
Contracts Payable	468,815.65						468,815.65	533,459.76	533,459.76
Improvement Authorizations:									
1032 Closure/Expansion of Landfill	379,464.84				12,022.00		1,201.99	1,946.99	388,187.84
1432 Various Improvements	-								-
1505 Various Improvements	-								-
1555 Various Improvements	-								-
1611 Various Capital Improvements	2,215.75				7,205.00		3,051.25	8,040.50	-
1617 Drainage Improvements and Pedestrian Paths	-								-
1660 Various Capital Improvements	(0.00)							1,700.00	1,700.00
1718 Various Capital Improvements	85,422.80				168,218.29				85,422.80
1839 Various Capital Improvements	-				2.00				885,891.85
1890 Tax Appeal Refunding	760,672.23						109,972.43	201,408.14	-
1897 Various Capital Improvements	2.00								-
1924 Various Fire Equipment	684,689.96				153,942.65		174,247.34	169,594.02	528,103.59
1945 Various Capital Improvements	(98,328.90)				566,775.10		24,875.50	98,128.00	(821,653.50)
1983 Various Capital Improvements	-				85,373.61		220,311.25	80,000.00	(225,684.86)
1990 Various Capital Improvements									
	\$ 3,279,805.76	70,727.00		-	1,021,538.65	-	1,082,275.41	1,082,275.41	2,328,998.14

**GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

Balance December 31, 2017		\$	555,784.93
Increased by:			
Current Fund Budget Appropriation	\$	50,000.00	
		<u> </u>	<u>50,000.00</u>
			605,784.93
Decreased by:			
Financed Improvement Authorization		80,000.00	
		<u> </u>	<u>80,000.00</u>
Balance December 31, 2018		\$	<u><u>525,784.93</u></u>

GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

Balance December 31, 2017		\$	7,944,186.55
Increased by:			
None	\$	-	
			<u>7,944,186.55</u>
Decreased by:			
Serial Bonds Paid	1,750,000.00		
NJ Environmental Infrastructure Loan Paid	5,538.00		
Green Trust Loan Paid	<u>10,681.82</u>		
			<u>1,766,219.82</u>
Balance December 31, 2018		\$	<u><u>6,177,966.73</u></u>

GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

Ord #	Improvement Description	Analysis of Balance				
		Balance Dec. 31 2017	2018 Authorizations	Raised in 2018 Budget	Balance Dec. 31, 2018	Bond Anticipation Notes
1897	Various Capital Improvements					Unexpended Improvement Authorizations
1863	Various Capital Improvements	\$ 3,250,000.00		1,150,000.00	2,100,000.00	
1990	Various Capital Improvements	950,000.00	1,520,000.00		950,000.00	
					1,520,000.00	(525,324.60)
						(305,684.86)
		\$ 4,200,000.00	1,520,000.00	1,150,000.00	4,570,000.00	
					2,100,000.00	
						1,622,661.64
Improvement Authorizations Unfunded						
					2,308,553.29	
Less:						
Unexpended Proceeds of Bond						
Anticipation Notes Issued:						
Ord. Number					Various Capital Improvements	685,891.65
1897						
						685,891.65
						1,622,661.64

**GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

Ord #	Improvement Description	Ord. Date	Amount	Authorizations			Refunds/ Transfers	Balance December 31, 2018	
				Balance December 31, 2017	Other Funding	Deferred Charges to Future Taxation		Funded	Unfunded
				Funded	Unfunded				
1032	Closure and Expansion of Landfill	2/28/1991	7,625,000	\$ 378,464.64				368,187.64	
1811	Drainage Improvements and Pedestrian Paths	8/6/2005	78,570	2,215.75				-	
1718	Various Capital Improvements	7/10/2007	3,580,000	85,422.80			(1,700.00)	1,700.00	
1880	Tax Appeal Refunding	10/8/2013	1,580,000		760,572.23			65,422.80	685,681.65
1887	Various Capital Improvements	11/12/2014	4,470,000					-	
1824	Various Fire Equipment	11/10/2015	25,000	2.00				526,103.59	
1945	Various Capital Improvements	8/16/2016	1,382,281	684,666.56				188,585.97	328,348.50
1863	Various Capital Improvements	5/9/2017	1,000,000	853,671.10		1,520,000.00		525,324.60	1,294,315.14
1890	Various Capital Improvements	5/22/2018	1,800,000		80,000.00			305,664.66	
				\$ 1,161,804.75	1,614,343.33	1,520,000.00	(1,700.00)	981,414.03	2,308,553.29
							Cash Disbursements		
							Contract Payable FY		
							Contract Payable CY		
							1,023,298.65		
							(468,615.65)		
							533,459.76		
							<u>1,087,880.76</u>		

GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding December 31, 2018		Interest Rate	Balance Dec. 31, 2017	Increased	Decreased	Balance Dec. 31, 2018
			Date	Amount					
General Obligation Bonds of 2011	9/1/2011	11,000,000	9/1/2019	1,000,000.00	3.000%	\$ 6,350,000.00		950,000.00	5,390,000.00
			9/1/2020	1,100,000.00	3.000%				
			9/1/2021	1,290,000.00	2.500%				
			9/1/2022	1,300,000.00	2.625%				
			9/1/2023	700,000.00	3.000%				
Refunding Bonds of 2012	12/1/2012	4,285,000	12/1/2019	680,000.00	3.000%	1,470,000.00		790,000.00	680,000.00
						\$ 7,820,000.00	-	1,750,000.00	6,070,000.00

**GENERAL CAPITAL FUND
SCHEDULE OF GREEN TRUST LOANS PAYABLE**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds			Interest Rate	Balance Dec. 31 2017	Increased	Decreased	Balance Dec. 31 2018
			Date	Outstanding December 31 2018	Amount					
Ponzio Park	2002	\$ 150,000	2019	10,898.53		2.000%	49,787.55		10,681.82	39,105.73
			2020	11,115.56						
			2021	11,338.97						
			2022	5,754.67						
							\$ 49,787.55	-	10,681.82	39,105.73

GENERAL CAPITAL FUND
SCHEDULE OF NJ ENVIRONMENTAL INFRASTRUCTURE LOANS PAYABLE

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding December 31, 2018		Interest Rate	Balance Dec. 31, 2017	Increased	Decreased	Balance Dec. 31, 2018
			Date	Amount					
Wrangleboro Road Fund Loan	12/16/2011	\$ 81,951	2019-2029	\$ 4,167.00	0.000%	54,128.00		4,167.00	49,961.00
			2030	4,124.00					
Wrangleboro Road Trust Loan	12/16/2011	30,000	2019	1,384.00	1.250%	20,271.00		1,371.00	18,900.00
			2020	1,402.00	1.520%				
			2021	1,423.00	1.740%				
			2022	1,448.00	1.900%				
			2023	1,475.00	2.050%				
			2024	1,508.00	2.170%				
			2025	1,538.00	2.290%				
			2026	1,574.00	2.390%				
			2027	1,611.00	2.920%				
			2028	1,658.00	3.000%				
			2029	1,708.00	3.080%				
			2030	1,760.00	3.130%				
			2031	413.00	3.190%				
						\$ 74,399.00	-	5,538.00	68,861.00

**GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES**

Improvement Description	Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2017	Increased	Decreased	Balance Dec. 31, 2018
Various Capital Improvements	1897	8/28/2016	8/21/2017	8/20/2018	3.000% \$	3,250,000.00		1,150,000.00	2,100,000.00
					\$	3,250,000.00	-	1,150,000.00	2,100,000.00

GENERAL CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED

Ordinance Number	Improvement Description	Balance Dec. 31, 2017	2018 Authorizations	Debt Issued	Raised in Budget	Balance Dec. 31, 2018
1990	Various Capital Improvements	\$ 950,000.00	1,520,000.00			2,470,000.00
		\$ 950,000.00	1,520,000.00	-	-	2,470,000.00

**SEWER UTILITY FUND
SCHEDULE OF CASH - TREASURER**

	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance December 31, 2017	\$ 4,278,398.01	2,885,547.85
Increased by Receipts:		
Collector	6,203,716.95	
Miscellaneous Revenue	232,518.45	28,292.00
Utility Overpayments	25,009.11	
Due from Current Fund	591.64	
	<u>6,461,836.15</u>	<u>28,292.00</u>
	10,740,234.16	2,893,839.85
Decreased by Disbursements:		
Current Year Appropriation	5,704,196.47	
Prior Year Appropriations	91,189.43	
Accrued Interest on Bonds and Notes	123,387.50	
Refunds	5,559.75	
Utility Overpayments	1,183.28	
Improvement Authorizations		445,859.87
	<u>5,925,496.43</u>	<u>445,859.87</u>
Balance December 31, 2018	\$ <u>4,814,737.73</u>	<u>2,248,179.98</u>

**SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH**

	Balance Dec. 31, 2017	Receipts		Debt Issued	Disbursements		Transfers	Balance Dec. 31, 2018
		Miscellaneous			Improvement Authorizations	Miscellaneous	From To	
Fund Balance	\$ 978,960.71	15,792.00						994,752.71
Capital Improvement Fund	170,088.25	12,500.00						182,588.25
Contracts Payable	431,334.83						431,334.83	164,230.50
Reserve for Payment of Bonds/Notes	15,070.51							15,070.51
<u>Improvement Authorizations:</u>								
1840 Various Sewer Improvements	7,551.99				2,929.00			12,328.49
1898 Various Sewer Improvements	1,311,002.68				144,394.37		1,086.50	1,145,190.64
1916 Various Sewer Improvements	-						115,959.75	
1919 Various Sewer Improvements	115,394.38				2,520.00			112,874.38
1939 Georgia St. Manhole Replacement	(2,070.00)							(2,070.00)
1984 Various Sewer Improvements	(361,765.50)				295,816.50		47,184.25	(376,765.50)
	<u>\$ 2,865,147.85</u>	<u>28,292.00</u>		<u>-</u>	<u>445,659.87</u>		<u>595,595.33</u>	<u>2,248,179.98</u>

**SEWER UTILITY OPERATING FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE**

Balance December 31, 2017		\$ 7,872.78
Increased by:		
Consumer Accounts Charges and Levies	\$ 6,222,242.05	
	<u>6,222,242.05</u>	<u>6,222,242.05</u>
		6,230,114.83
Decreased by:		
Collections	6,200,980.21	
Overpayments Applied	16,960.41	
Transfers to Liens	2,962.05	
Other	2,127.18	2,282.18
	<u>6,223,029.85</u>	<u>6,223,029.85</u>
Balance December 31, 2018		\$ <u><u>7,084.98</u></u>

**SEWER UTILITY OPERATING FUND
SCHEDULE OF UTILITY LIENS**

Balance December 31, 2017		\$ 5,294.32
Increased by:		
Transferred from Consumer Accounts Receivable	\$ 2,962.05	
Penalties and Costs	54.07	
	<u>3,016.12</u>	<u>3,016.12</u>
		8,310.44
Decreased by:		
Collections	2,736.74	
	<u>2,736.74</u>	<u>2,736.74</u>
Balance December 31, 2018		\$ <u><u>5,573.70</u></u>

**SEWER UTILITY OPERATING FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2017	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
Operating:					
Salaries and Wages	\$ 159,939.80	159,939.80		159,939.80	-
Other Expenses	546,352.96	546,352.96	47,791.42	498,561.54	-
Capital Improvements:					
Capital Outlay	297,015.61	297,015.61	43,378.01	253,637.60	-
Statutory Expenditures					
Contribution to:					
Public Employees' Retirement System	9.91	9.91		9.91	
Social Security System (O.A.S.I.)	12,024.54	12,024.54		12,024.54	-
Unemployment Compensation Insurance	2,393.93	2,393.93	-	2,393.93	-
	<u>\$ 1,017,736.75</u>	<u>1,017,736.75</u>	<u>91,169.43</u>	<u>926,567.32</u>	<u>-</u>

SEWER UTILITY OPERATING FUND
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES

Balance December 31, 2017	\$	43,301.50
Increased by:		
Accrued interest charged to 2018 budget	\$	123,912.50
appropriation - interest on bonds and notes		<u>123,912.50</u>
		167,214.00
Decreased By:		
Disbursements	123,387.50	
		<u>123,387.50</u>
Balance December 31, 2018	\$	<u><u>43,826.50</u></u>

Analysis of Accrued Interest December 31, 2018

Principal Outstanding December 31, 2018	Interest Rate	From	To	Days	Amount
<u>Serial Bonds</u>					
330,000	2.50%	09/01/18	12/31/18	120	2,750.00
340,000	2.63%	09/01/18	12/31/18	120	2,980.67
990,000	3.00%	09/01/18		120	9,900.00
115,000	3.00%	12/01/18	12/31/18	30	287.50
<u>1,775,000</u>					<u>15,918.17</u>
<u>NJEIT Loans</u>					
10,000	3.00%	08/01/18	12/31/18	150	125.00
10,000	3.50%	08/01/18	12/31/18	150	145.83
80,000	4.00%	08/01/18	12/31/18	150	1,333.33
10,000	5.00%	08/01/18	12/31/18	150	208.33
395,000	5.00%	08/01/18	12/31/18	150	8,229.17
<u>505,000</u>					<u>10,041.67</u>
<u>Bond Anticipation Notes</u>					
1,600,000.00	3.00%	8/16/2018	12/31/18	134	17,866.67
Total Accrued Interest at December 31, 2018					<u><u>43,826.50</u></u>

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**SEWER UTILITY CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding December 31, 2018		Interest Rate	Balance Dec. 31, 2017	Increased	Decreased	Balance Dec. 31, 2018
			Date	Amount					
Refunding Bonds of 2006 Sewer Bonds of 2011	1/18/2008	5,225,000	12/15/2018	545,000.00	4.000%	\$ 545,000.00		545,000.00	-
	9/1/2011	3,100,000	9/1/2019	310,000.00	3.000%	1,920,000.00		280,000.00	1,660,000.00
			9/1/2020	330,000.00	2.500%				
			9/1/2021	340,000.00	2.625%				
			9/1/2022	340,000.00	3.000%				
Refunding Bonds of 2012	12/1/2012	560,000	9/1/2023	340,000.00	3.000%				
			12/1/2019	115,000.00	3.000%	235,000.00		120,000.00	115,000.00
					\$ 2,700,000.00	-	825,000.00	1,775,000.00	

SEWER UTILITY CAPITAL FUND
SCHEDULE OF N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOANS

Ord. Number	Purpose	Date of Issue	Amount of Original Issue*	Maturities of Bonds Outstanding December 31, 2018		Interest Rate	Balance Dec. 31, 2017	Increased	Decreased	Balance Dec. 31, 2018
				Date	Amount					
1785	Sanitary Sewer Improvements (Trust Loan)	3/10/2010	150,000	2019	10,000.00	4.000%	\$ 115,000.00		5,000.00	110,000.00
				2020	10,000.00	5.000%				
				2021	10,000.00	3.000%				
				2022-2025	10,000.00	4.000%				
				2026	10,000.00	3.500%				
				2027-2029	10,000.00	4.000%				
1785	Sanitary Sewer Improvements (Fund Loan)	3/10/2010	444,817	2019	15,743.98	0.000%	38,381.79		22,617.81	15,743.98
1785/1808	Sanitary Sewer Improvements (Fund Loan)	12/2/2010	888,108	2019-2024	44,191.83	0.000%	317,934.80		44,191.83	273,742.97
				2025	8,591.89					
1785/1808	Sanitary Sewer Improvements (Trust Loan)	12/2/2010 (due 8/1)	810,000	2019	35,000.00	5.000%	430,000.00		35,000.00	395,000.00
				2020-2021	40,000.00	5.000%				
				2022-2023	45,000.00	5.000%				
				2024-2026	50,000.00	5.000%				
				2027	40,000.00	5.000%				
							\$ 901,296.59	-	108,809.64	794,486.95
							Loan payments		\$ 106,279.60	
							Loan Reduction		\$ 530.04	
									\$ 108,809.64	

* Amounts may have had loan reductions during the course of its maturities

SEWER UTILITY CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED

Ordinance Number	Improvement Description	Balance Dec. 31, 2017	2018 Authorizations	BAN Cancelled	Debt Issued	Balance Dec. 31, 2018
1964	Various Sewer Capital Improvements	\$ 1,000,000.00				1,000,000.00
1936	George St. Manhole Replacement	30,000.00				30,000.00
		<u>\$ 1,030,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,030,000.00</u>

**SEWER UTILITY CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES**

Improvement Description	Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2017	Increased	Decreased	Balance Dec. 31, 2018
Various Sewer Improvements	1898	8/23/2016	8/16/2018	8/15/2019	3.000%	\$ 1,800,000.00		200,000.00	1,600,000.00
						\$ 1,800,000.00	-	200,000.00	1,600,000.00

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TOWNSHIP OF GALLOWAY

PART II

GENERAL COMMENTS AND RECOMMENDATIONS

FOR THE YEAR ENDED

DECEMBER 31, 2018

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GENERAL COMMENTS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S.A. 40A:11-4 states, "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. Due to the Township having a Qualified Purchasing Agent, pursuant to N.J.S.A. 40A:11-3(a), the maximum bid threshold is \$40,000.

The governing body of the Township of Galloway has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in a violation of the statute, the Township Counsel's opinion should be sought before a commitment is made.

Our examination of expenditures did not reveal any payments in excess of the bid threshold for the provision or performance of any goods or services, other than those where bids had been previously sought by public advertisement, awarded under state or county cooperative purchasing agreements, or awarded in compliance with other provisions of the "Local Public Contracts Law," N.J.S.A. 40A:11.

The minutes indicate that bids were sought by public advertising for the following items:

- Drainage improvements
- Animal control
- Snow removal
- Municipal building sign
- Road resurfacing
- Rock salt
- Well testing
- Security system upgrades

Collection of Interest on Delinquent Taxes and Assessments

The statutes provide the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body adopted the following resolution authorizing interest to be charged on delinquent taxes:

BE IT RESOLVED by the Council of the Township of Galloway, in accordance with Chapter 75, New Jersey Laws of 1991, and N.J.S.A. 54:4-67, 54:5-32, 54:5-34 and 54:5-35, which authorizes the governing body inter alia to fix the rate of interest to be charged, in the Township of Galloway, for the nonpayment of taxes, assessments and municipal charges, said rate of interest shall be and is hereby fixed at 8 per cent per annum on the first \$1,500 of delinquency and 18 per cent per annum on any amount in excess of \$1,500 to be calculated from the date when the taxes, assessments and charges become delinquent.

BE IT FURTHER RESOLVED by the Council of the Township of Galloway, in accordance with N.J.S.A. 54:4-67, Chapter 75, New Jersey Laws of 1991, and Chapter 32, New Jersey Laws of 1994, which permits a 6 per cent penalty on taxes and municipal charges greater than \$10,000 as of the close of the fiscal year, that said end-of-year penalty shall be fixed for the year 2018.

This Resolution shall take effect January 1, 2018.

It appears from an examination of the collector's records that interest was charged in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The tax sale was held and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens and utility liens receivable on December 31st of the last three years:

<u>Year</u>	<u>Tax Liens</u>	<u>Utility Liens</u>
2018	1568	75
2017	1501	68
2016	1440	64

It is essential to good management that all means provided by the statutes be utilized to liquidate tax title liens in order to get such properties back on a tax-paying basis.

Verification of Delinquent Taxes and Other Charges

A test verification of delinquent taxes and charges as well as current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>Type</u>	<u>Number Mailed</u>
Payments of 2018 and 2019 Taxes	5
Payment of 2018 and 2019 Sewer Charges	5
Delinquent Taxes	3
Delinquent Sewer Charges	3
Total	16

Deposit of Municipal Funds

N.J.S.A. 40A:5-15 states:

"All moneys, including moneys collected by taxation, received from any source by or on behalf of any local unit or any board or department thereof shall, within 48 hours after the receipt thereof, either

- a. be paid to the officer charged with the custody of the general funds of the local unit, who shall deposit all such funds within 48 hours after the receipt thereof to the credit of the local unit in its designated legal depository, or
- b. be deposited to the credit of the local unit in its designated legal depository."

Our examination revealed that municipal funds were deposited within the mandated time.

FINDINGS AND RECOMMENDATIONS

None

STATUS OF PRIOR RECOMMENDATIONS

None

FINDINGS

None

The problems and weaknesses noted in my review were not of such magnitude that they would affect my ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to my comments or recommendations, or should you desire assistance in implementing my recommendations, please do not hesitate to call.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Leon P. Costello
Leon P. Costello
Certified Public Accountant
Registered Municipal Accountant
No. 393

July 22, 2019

