



**TOWNSHIP OF GALLOWAY
MUNICIPAL UTILITIES DIVISION**

300 East Jimmie Leeds Road, Galloway Township, N.J. 08205
(609) 652-0217 EXT. 14 Fax (609) 652-0782

Timothy McKenna
SUPERINTENDENT
UTILITIES DIVISION

GUIDELINES – EXCAVATION OF ROADS

- Applicant must call 24 hours in advance for inspection with permit number and location
- Emergencies – must be called in immediately and application to follow within 24 hours or next business day
- All Road openings must be saw cut before final paving occurs
- All road openings must also be tacked on the sides and top, unless infrared is used
- Infrared restoration is required on roads 5 years old or less

INSPECTION PROCESS

- **PRE-PRELIMINARY INSPECTION** – Applicant must call 24 hours in advance for inspection with permit number, location and site work time. Inspector will come out and inspect initial/emergency work being done and completed. Preliminary inspection will not take place until opening is repair correctly.
- **PRELIMINARY INSPECTION** – This inspection is 90 days after the inspector approves the pre-preliminary inspection. Inspector will make sure there is no settlement occurring and that area is tacked or infrared as required. Inspector will not sign off on the preliminary if work is not done correctly. Inspector will advise the Township office about any discrepancies. The Township office will contact applicant with detail discrepancies. These discrepancies are to be made immediately.
- **FINAL INSPECTION** – This is the second 90 day inspection. This inspection is 90 days after the inspector approves the preliminary inspection. Inspector will make sure there are no issues with opening. **The 90 day final inspection may be extended an additional 90 days at the inspectors discretion, if additional observations is required.**

**IF ANY ADDITIONAL INSPECTIONS ARE
REQUIRED AN ADDITIONAL FEE WILL
BE CHARGED**

This is to be used as a guide
Ordinance 1938-2016 – detailed



**Know what's below.
Call before you dig.**

**SAFETY FIRST
IT'S THE LAW
CALL FIRST !**